

**ALBERTA BEACH
REGULAR COUNCIL MEETING
BEING HELD IN COUNCIL CHAMBERS
TEMPORARILY LOCATED AT UNIT 5A, 4000 MUSEUM ROAD
FEBRUARY 18, 2020 AT 7:00 P.M.**

AGENDA

1. CALL TO ORDER
2. CLOSED MEETING SESSION
3. AGENDA ADDITIONS / DELETIONS
4. AGENDA ADOPTION
5. DELEGATIONS
 - a. Paul Hanlan, SV Planning & Development – TVRSSC Stakeholder Consultation
6. CONFIRMATION OF MINUTES
 - a. Regular Council Meeting of January 21, 2020
7. MUNICIPAL PLANNING COMMISSION MEETING
8. OLD BUSINESS & BUSINESS ARISING FROM THE MINUTES
 - a. Things To Do List
 - b. Alberta Beach Emergency Management Bylaw #271-20
9. FINANCIAL
 - a. List of Accounts
10. COMMITTEES & REPORTS
11. CORRESPONDENCE – NO ACTION REQUIRED
 - a. Alberta Family & Community Services – FCSS Update
 - b. Alberta Health Services – AHS Review Recommendations
 - c. Alberta Invasive Species Council – AISC 2020 Conference
 - d. Alberta Municipal Affairs – 2020 Local Authorities Election Act Review
 - e. Alberta Municipal Affairs – 2020 Minister’s Award for Municipal Excellence
 - f. Alberta Seniors & Housing – Seniors Week 2020
 - g. Alberta Urban Municipalities Association – AUMA Annual Advocacy Survey
 - h. Alberta Urban Municipalities Association – AUMA’s Budget Webinar
 - i. Alberta Urban Municipalities Association – AUMA Spring 2020 Municipal Leaders’ Caucus
 - j. Alberta Urban Municipalities Association – AUMA Submission to Premier Kenney
 - k. Community Futures Yellowhead East – Northern Alberta Lemonade Day
 - l. Community Futures Yellowhead East – Update on Policy Changes
 - m. Community Futures Yellowhead East – CFYE 2020 Request to resent to Council
 - n. East End Bus – 2020 Notice of Annual Meeting
 - o. Fortis Alberta – 2020 Fortis Alberta Approved Rates
 - p. Growth Alberta – Growth Alberta Strategic Planning Session
 - q. Honourable Julie Payette, Governor General of Canada – Alberta Beach’s 100 Year Anniversary
 - r. North Saskatchewan Watershed Alliance – In Stream Newsletter January 2020
 - s. Summer Village of Yellowstone – Donation to Alberta Beach’s 100 Year Anniversary
 - t. Town of Mayerthorpe – Shop 43.ca Regional Business Directory
 - u. Town of Onoway – Donation to Alberta Beach’s 100 Year Anniversary
12. CORRESPONDENCE – REQUIRES ACTION
 - a. Grasmere Grizzlies Enhancement Society – Playground Project Request for Financial Support
 - b. RMA Insurance – Genesis Reciprocal Insurance - Annual General Meeting Proxy
 - c. Summer Villages of Lac Ste. Anne East – Invitation to Attend Future SVLSAE Meetings
13. NEW BUSINESS
 - a. Encompass Planning & Development Services – Notice of Termination
 - b. Kim Kozak – Proposal to Provide Contracted Planning & Development Officer Services
 - c. Request for Decision – Certificate of Title Administration Fee
 - d. Request for Decision – Encroachment Letter of Consent Administration Fee
14. QUESTION PERIOD
15. ADJOURNMENT

aboffice@albertabeach.com

From: aboffice@albertabeach.com
Sent: Monday, February 10, 2020 2:30 PM
To: aboffice@albertabeach.com
Subject: RE: TVSSC Stakeholder consultation (Alberta Beach)

Hi Paul,
Certainly, our Council Meeting begins at 7:00 p.m. Would it be possible to get a list of questions or general discussion topics so that Council can come prepared?

Kathy Skwarchuk,
CAO
Alberta Beach
Box 278
Alberta Beach, AB
TOE OAO
Phone: 780-924-3181
Fax: 780-924-3313
aboffice@albertabeach.com

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From: aboffice@albertabeach.com <aboffice@albertabeach.com>
Sent: February 10, 2020 2:09 PM
To: Jim Benedict (jimbenedictalbertabeach@gmail.com) <jimbenedictalbertabeach@gmail.com>; Angela Duncan (duncan.angela.ad@gmail.com) <duncan.angela.ad@gmail.com>
Subject: FW: TVSSC Stakeholder consultation (Alberta Beach)

From: Paul Hanlan <hanlanpaul@gmail.com>
Sent: February 9, 2020 11:26 AM
To: aboffice@albertabeach.com
Subject: TVSSC Stakeholder consultation (Alberta Beach)

Hello Kathy/Cathy

I am hoping to meet with the Alberta Beach Council as a delegation on Tuesday February 18th to discuss the development of the 2020 Sewer Rate model and capture any of their issues/concerns.

Please confirm the possibility of making this agenda date and the time.

Thank you! Please contact me if you have any questions.
Paul Hanlan

6.a

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN COUNCIL CHAMBERS
TEMPORARILY LOCATED AT UNIT 5A, 4000 MUSEUM ROAD
JANUARY 21, 2020 AT 7:00 P.M.**

PRESENT:

Mayor Jim Benedict
Deputy Mayor Angela Duncan
Councillor Bud Love
Councillor Judy Valiquette
Councillor Daryl Weber
CAO Kathy Skwarchuk

CALL TO ORDER:

Mayor Benedict called the meeting to order at 7:00 P.M.

CLOSED MEETING SESSION:

No closed meeting session was held.

AGENDA ADDITIONS/DELETIONS:

Addition 12.c Canada Post – Request for Lease Extension
Addition 12.d Northern Gateway Public Schools – The Alberta Rural Education Symposium

AGENDA ADOPTION:

#001-20

MOVED BY Councillor Valiquette that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

DELEGATION: None.

CONFIRMATION OF MINUTES:

#002-20

MOVED BY Councillor Love that the minutes of the Regular Council Meeting of December 17, 2019 be adopted as presented.

CARRIED UNANIMOUSLY

MEETING ADJOURN FOR MUNICIPAL PLANNING COMMISSION MEETING:

No Municipal Planning Commission meeting was held.

OLD BUSINESS & BUSINESS ARISING FROM THE MINUTES:

No motions arose.

FINANCIAL:

LIST OF ACCOUNTS:

#003-20

MOVED BY Councillor Weber that the list of accounts in the amount of \$209,796.31 as attached be accepted for information.

CARRIED UNANIMOUSLY

FINANCIAL REPORT:

#004-20

MOVED BY Deputy Mayor Duncan that the Financial Report of December 31, 2019 as attached be accepted for information.

CARRIED UNANIMOUSLY

COMMITTEE REPORTS:

DEPUTY MAYOR DUNCAN:

ALBERTA BEACH AG SOCIETY AGLIPLX OPERATIONS COMMITTEE – Deputy Mayor Duncan reviewed and submitted report on the January 15th meeting (attached).

MLA SHANE GETSON MEETING – Deputy Mayor Duncan reviewed and submitted report on the January 15th meeting (attached).

STURGEON RIVER WATERSHED ALLIANCE – Deputy Mayor Duncan reviewed and submitted report on the January 15th meeting (attached).

COUNCILLOR VALIQUETTE:

ALBERTA BEACH LIBRARY BOARD – Councillor Valiquette reported that the January meeting was cancelled.

COUNCILLOR WEBER:

COMMUNITY FUTURES YELLOWHEAD EAST – Councillor Weber reviewed and submitted report on the January 16th meeting (attached).

ALBERTA SNOWMOBILE ASSOCIATION ANNUAL PROVINCIAL SNOWMOBILE JAMBOREE – Councillor Weber gave a brief report on the Jamboree held on January 18th.

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COUNCILLOR LOVE:

ALBERTA BEACH 100 YEAR ANNIVERSARY PLANNING COMMITTEE – Councillor Love reviewed and submitted report on the January 20th meeting (attached).
PUBLIC WORKS ADVISORY COMMITTEE – Councillor Love reviewed and submitted report on the January 20th meeting (attached).

MAYOR BENEDICT:

MLA SHANE GETSON MEETING – Mayor Benedict reviewed and submitted report on the January 15th meeting (attached).
LAC STE. ANNE COUNTY RETIREMENT LUNCH – Mayor Benedict reviewed and submitted report on the retirement lunch for Dean Litke from Alberta Transportation held January 16th (attached).
PUBLIC WORKS ADVISORY COMMITTEE – Mayor Benedict reviewed and submitted report on the January 20th meeting (attached).
TRIVILLAGE REGIONAL SEWAGE SERVICES COMMISSION – Mayor Benedict reviewed and submitted report on the January 16th meeting (attached).
RCMP PARKLAND MEETING – Mayor Benedict reviewed and submitted report on the January 20th meeting with the Parkland RCMP (attached).

#005-20

ALBERTA SOLICITOR GENERAL – LETTER & AGREEMENT FOR ENHANCED RCMP OFFICER: MOVED BY Mayor Benedict that administration prepare a five (5) year agreement for an Enhanced RCMP Officer with the addition in the agreement that either party may amend or cancel the agreement upon 30 days notice, further that a letter and the agreement be forwarded to the Alberta Solicitor General for approval and confirmation that the costs qualify to be deducted from the new provincial policing costs as the agreement has been in place for the last six years.

CARRIED UNANIMOUSLY

DEVELOPMENT PERMIT REPORT:

The Administration Department submitted a report for Council's information on the 2019 Development Permits issued to date.

#006-20

MOVED BY Councillor Valiquette that the committee reports be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – FOR INFORMATION:

ALBERTA CAPITAL FINANCE AUTHORITY – ACFA DISSOLUTION FREQUENTLY ASKED QUESTIONS:

Correspondence was received from the Alberta Capital Finance Authority regarding the ACFA Dissolution which also included frequently asked questions.

ALBERTA HEALTH SERVICES – CANNABIS EET PACKAGE FOR MUNICIPALITIES:

A letter was received from Alberta Health Services regarding the legalization of Cannabis Edibles, Extracts and Topicals (EET), the correspondence also included public health information for municipalities.

ALBERTA MUNICIPAL AFFAIRS – ASSESSMENT MODEL REVIEW:

A letter was received from Alberta Municipal Affairs regarding their assessment model review.

ALBERTA SENIORS & HOUSING – SENIORS' WEEK 2020:

Correspondence was received from Alberta Seniors & Housing regarding Seniors' Week 2020 as well as information on proposals to co-host the event.

ALBERTA URBAN MUNICIPALITIES ASSOCIATION – PRESIDENT'S SUMMIT ON MUNICIPAL FINANCES:

Correspondence was received from Alberta Urban Municipalities Association regarding the President's Summit on Municipal Finances being held in Edmonton on January 22 and 23.

GFOA ALBERTA – PROFESSIONAL DEVELOPMENT FOR 2020:

Correspondence was received from GFOA Alberta regarding Professional Development webinars being held in 2020.

RECYCLING COUNCIL OF ALBERTA – WASTE TO ENERGY SYMPOSIUM:

Correspondence was received from the Recycling Council of Alberta regarding a full day symposium on Waste to Energy being held in St. Albert on March 12.

TELUS – PROPOSED TELUS TELECOMMUNICATIONS INSTALLATION (NE 16-54-3-W5M):

Correspondence was received from Telus regarding the Proposed Telus Telecommunications Installation on a portion of NE 16-54-3-W5M.

TELUS – PROPOSED TELUS TELECOMMUNICATIONS INSTALLATION (NE 7-54-2-W5M):

Correspondence was received from Telus regarding the Proposed Telus Telecommunications Installation on a portion of NE 7-54-2-W5M.

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THE NEWS FROM ALBERTA COUNSEL:

The News January 2020 issue from Alberta Counsel was distributed for information.

TOWN OF ONOWAY – NOTICES TO EXTEND FIRE SERVICES AGREEMENTS:

A letter was received from the Town of Onoway giving notice to the member municipalities as well as North West Fire Rescue to extend the Fire Services Agreements for a further 5 year period from January 1, 2021 through December 31, 2025.

#007-20

LETTER TO TOWN OF ONOWAY REGARDING EMERGENCY SERVICES ON LAKE OR OUTSIDE MUNICIPAL BOUNDARIES:

MOVED BY Mayor Benedict that a letter be sent to the Town of Onoway advising that Alberta Beach will not entertain payment for emergency services on the lake or outside Alberta Beach municipal boundaries and further the letter be copied to the fire service member municipalities and Onoway Regional Fire Services.

CARRIED UNANIMOUSLY

FCSS ASSOCIATION OF ALBERTA – CERTIFICATE:

The FCSS Association of Alberta forwarded a Certificate of membership for the period September 1, 2019 to August 31, 2020.

LAC STE. ANNE COUNTY – MINISTER OF AGRICULTURE RESPONSE LETTERS:

Lac Ste. Anne County forwarded a copy of the response letters received from the Minister of Agriculture regarding their request for an AFSC Town Hall meeting as well as concerns regarding payment to the Applied Research and Forage Associations.

#008-20

MOVED BY Councillor Valiquette that the correspondence be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – REQUIRING ACTION:

#009-20

ALBERTA BEACH & DISTRICT LIONS CLUB – SNOMO DAYS 2020:

MOVED BY Councillor Love that the Alberta Beach & District Lion's Club be advised that Council has approved that the village provide snow clearing on the ice for the drags race track, parking and ice park, the building of a track for the OHV challenge subject to the ice conditions, as well as a \$300.00 contribution to the washroom expense, the supply of garbage cans, picnic tables, two fire pits at the ice park, one fire pit at Beachwave Park, spectator stands at drag track and barricades to direct traffic and further that Council approve to permit a Fireworks Display to be set off from the Boat Launch on SnoMo Days provided that the fireworks is conducted by a licensed Pyro-Technician carrying adequate property and liability insurance.

CARRIED UNANIMOUSLY

#010-20

ALBERTA BEACH & DISTRICT LIONS CLUB – ICE CAR RACING:

MOVED BY Councillor Weber that the correspondence from the Alberta Beach & District Lions Club regarding the Ice Car Racing in the 2020 SnoMo Days events be accepted for information.

CARRIED UNANIMOUSLY

#011-20

CANADA POST – REQUEST TO EXTEND LEASE IN ADMINISTRATION BUILDING:

MOVED BY Mayor Benedict that information be requested from Canada Post regarding their request to extend the lease in the administration building specifically to inquire on their intentions and what their future plans are, further that Canada Post be advised that we have space available which can be renovated to accommodate a long term lease.

CARRIED UNANIMOUSLY

#012-20

NORTHERN GATEWAY PUBLIC SCHOOLS – THE ALBERTA RURAL EDUCATION SYMPOSIUM:

MOVED BY Deputy Mayor Duncan that the correspondence from Northern Gateway Public Schools regarding the Alberta Rural Education Symposium being held in Edmonton on March 1-3, 2020 be accepted for information.

CARRIED UNANIMOUSLY

NEW BUSINESS:

#013-20

ALBERTA BEACH EMERGENCY MANAGEMENT BYLAW #271-20:

MOVED BY Deputy Mayor Duncan that the Alberta Beach Emergency Management Bylaw #271-20 be read a first time.

CARRIED UNANIMOUSLY

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**ENCOMPASS PLANNING & DEVELOPMENT – REVIEW OF LAND USE BYLAW #252-17 –
PHASE ONE:**

Linda Henrickson and Kim Kozak of Encompass Planning & Development reviewed with Council their Phase One report on the Review of the Land Use Bylaw #252-17 which included the table of contents and a review of definitions.

QUESTION PERIOD:

A question period was held and a brief discussion arose on the Land Use Bylaw Review, the notification requirements for Municipal Planning Commission approval on variances and deficiencies from the TVRSSC sewer force main project.

ADJOURNMENT:

The meeting adjourned at 9:40 P.M.

Mayor – Jim Benedict

C.A.O. – Kathy Skwarchuk

ALBERTA BEACH BYLAW #271-20
ALBERTA BEACH EMERGENCY MANAGEMENT BYLAW

BEING A BYLAW OF ALBERTA BEACH, IN THE PROVINCE OF ALBERTA, TO ESTABLISH AN EMERGENCY ADVISORY COMMITTEE AND AN EMERGENCY MANAGEMENT AGENCY.

WHEREAS the *Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M26* provides that a Council of a municipality may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property; and

WHEREAS the Council of Alberta Beach is responsible for the direction and control of its emergency response and is required, under the *Emergency Management Act, Revised Statutes of Alberta 2000, Chapter E-6.8*, to appoint an Emergency Advisory Committee and to establish and maintain an Emergency Management Agency; and

WHEREAS the Council of Alberta Beach wishes to establish regulations and procedures to meet the obligations of the municipality under the *Emergency Management Act* and the *Local Authority Emergency Management Regulation, Alberta Regulation 203/2018*; and

WHEREAS it is desirable in the public interest, and in the interests of public safety, that such a committee be appointed and such an agency be established and maintained to carry out Council's statutory powers and obligations under the *Emergency Management Act*; and

NOW THEREFORE, under the authority of the *Municipal Government Act*, the Council of Alberta Beach, in the Province of Alberta, enacts as follows:

1. This Bylaw may be cited as the "Emergency Management Bylaw".
2. In this Bylaw:
 - a) "Act" means the *Emergency Management Act, Revised Statutes of Alberta 2000, Chapter E-6.8*, and any regulations;
 - b) "Alberta Emergency Management Agency" means the provincial government agency charged with the administration of the *Emergency Management Act* and the *Local Authority Emergency Management Regulation*;
 - c) "Chief Administrative Office" or "CAO" means the Chief Administrative Officer of Alberta Beach, or their designate;
 - d) "Council" means the municipal Council of Alberta Beach;
 - e) "Director of Emergency Management" or "DEM" means the person appointed as the Director of Emergency Management;
 - f) "Disaster" means an event that results in serious harm to the safety, health or welfare of people or in widespread damage to property or the environment;
 - g) "Emergency" means an event that requires prompt co-ordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to limit damage to property or the environment;
 - h) "Emergency Advisory Committee" or "Committee" means the committee established under this Bylaw;
 - i) "Emergency Management Agency" or "Agency" means the agency established under this Bylaw;
 - j) "Emergency Management Plan" means the Municipal Emergency Management Plan approved by the Committee to coordinate a response to an Emergency or Disaster;
 - k) "Minister" means the Minister charged with administration of the Act; and
 - l) "State of Local Emergency" means a state of local emergency declared in accordance with the provisions of the Act and this Bylaw.

Director of Emergency Management (DEM)

3. Council hereby appoints Shari Ives as the Director of Emergency Management (DEM).

Emergency Advisory Committee

4. The Emergency Advisory Committee is hereby established to advise on the development of emergency plans and programs and to exercise the powers delegated to the Committee by this bylaw.
5. Composition of the Emergency Advisory Committee:
 - a) The Committee shall consist of all 5 members of Council.

ALBERTA BEACH BYLAW #271-20
ALBERTA BEACH EMERGENCY MANAGEMENT BYLAW

- b) The Mayor shall serve as Chairperson on the Committee.
 - c) A quorum of the Committee shall be a majority of the members, except when the Committee is exercising its powers with respect to declaring a State of Local Emergency in which case a quorum is prescribed in section 11.1 of this bylaw.
6. Council shall provide for the payment of expenses of the members of the Committee.
7. Council hereby delegates to the Committee the power to:
- a) approve the Emergency Management Plan;
 - b) enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs;
 - c) declare, renew or terminate a State of Local Emergency;
 - d) exercise any power given to the Minister under section 19(1) of the Act in relation to the part of the municipality affected by a declaration of a State of Local Emergency; and
 - e) authorize any persons at any time to exercise, in the operation of an emergency plan or program, any power given to the Minister under section 19(1) of the Act in relation to the part of the municipality affected by a declaration of a State of Local Emergency.
8. The Emergency Advisory Committee:
- a) shall meet to review and approve the Emergency Management Plan and related plans and programs on a regular basis, but at a minimum once per year, to ensure that Alberta Beach is prepared to address any potential Emergency or Disaster;
 - b) shall provide guidance and direction to the Agency; and
 - c) shall authorize the DEM to exercise the powers outlined in section 19(1) of the Act during a State of Local Emergency.

Emergency Management Agency

9. The Emergency Management Agency is hereby established to act as Council's agent in exercising the powers and duties under the Act, and is responsible for the implementation and administration of the Emergency Management Plan, subject to any such powers and duties delegated under this bylaw to the Committee.
10. Composition of the Emergency Management Agency
- 10.1 The Agency shall be comprised of the following members:
- a) the DEM;
 - b) the Deputy DEM(s)
 - c) the CAO;
 - d) the designated Fire Chief or their designate;
 - e) the Public Works Manager; and
 - f) any other Alberta Beach employees assigned to a specific role by the DEM.
- 10.2 The DEM may invite representatives of external organizations to work with the Agency, including representatives of:
- a) the Alberta Emergency Management Agency;
 - b) the RCMP;
 - c) utility companies;
 - d) health agencies;
 - e) school boards; and
 - f) any other person, agency, organization, business or industry that, in the opinion of the DEM, may assist in the development or implementation of the Emergency Management Plan or related plans or programs.
- 10.3 The Agency shall:
- a) utilize the command, control and coordination system as prescribed by the Managing Director of the Alberta Emergency Management Agency in accordance with the Act;
 - b) track training and exercises to support preparedness, response and recovery activities;
 - c) support and assist the DEM in the implementation and co-ordination of the emergency response pursuant to the Emergency Management Plan;
 - d) at least once a year, provide the Committee with an update on the activities of the Agency;
 - e) at least once a year, review the Emergency Management Plan;
 - f) at least once a year, provide the Committee with an update on the Agency's review of the Emergency Management Plan; and

ALBERTA BEACH BYLAW #271-20
ALBERTA BEACH EMERGENCY MANAGEMENT BYLAW

- g) annually make the Emergency Management Plan available to the Alberta Emergency Management Agency for review and comment.
- 10.4 The Agency must, in accordance with the Act, engage in mandatory emergency management exercises and submit an exercise notification to Alberta Emergency Management Agency.

Director of Emergency Management

11. The Director of Emergency Management position is hereby established.
- 11.1 The DEM shall:
- a) prepare and co-ordinate emergency plans and programs for Alberta Beach in accordance with the Act;
 - b) act as director of emergency operations on behalf of the Agency with the power to delegate authority;
 - c) cause an emergency plan or program to be put into operation;
 - d) shall direct and control the emergency response;
 - e) co-ordinate all emergency services and other resources used in an Emergency;
 - f) review emergency response plans submitted by other municipal stakeholders;
 - g) complete any courses prescribed by the Alberta Emergency Management Agency in accordance with the Act; and
 - h) perform other duties as prescribed by the Committee or Alberta Beach.
- 11.2 In a state of Local Emergency the DEM shall report directly to the Committee.

State of Local Emergency

12. Declaration of a State of Local Emergency.
- 12.1 If the Mayor is available and not incapacitated by the Emergency, then the Mayor acting alone constitutes a quorum of the Emergency Advisory Committee for the purpose of making a decision to declare, renew or cancel a State of Local Emergency or expand or reduce the part of the municipality to which a State of Local Emergency applies. If the Mayor is unavailable or incapacitated then the Deputy Mayor acting alone may exercise this authority and if the Deputy Mayor is unavailable or incapacitated then any two members of Council may exercise this authority.
- 12.2 A declaration, renewal or cancellation of a State of Local Emergency shall be made in accordance with the Act, and specifically:
- a) the declaration, renewal or termination must be made by resolution at a meeting for which notice under the *Municipal Government Act* is not required;
 - b) all members of Council shall be notified of the declaration, renewal or termination as soon as practicable;
 - c) the declaration must identify the nature of the Emergency and the area of Alberta Beach in which it exists,
 - d) cause the details of the declaration to be published by any means of communication that it considers most likely to make known to the majority of the population of the area affected the contents of the declaration; and
 - e) the Alberta Emergency Management Agency will be notified and the declaration shall be forwarded to the Minister forthwith.

13. During State of Local Emergency

- 13.1 Upon the declaration of a State of Local Emergency, the Committee may do all acts and take all necessary proceedings including the following:
- a) cause any Emergency Management Plan to be put into operation;
 - b) exercise any power given to the Minister under section 19(1) of the Act in relation to the part of Alberta Beach affected by the declaration; and
 - c) authorize any persons at any time to exercise, in the operation of the Emergency Management Plan, any power given to the Minister under section 19(1) of the Act in relation to the part of Alberta Beach affected by the declaration.

- 13.2 Upon the declaration of a State of Local Emergency, the Agency is authorized exercise any power given to the Minister under section 19(1) of the Act in relation to the part of Alberta Beach affected by the declaration.

14. Duration and Termination of State of Local Emergency

- 14.1 A declaration of a State of Local Emergency is considered terminated and ceases to be of any force or effect when:

ALBERTA BEACH BYLAW #271-20
ALBERTA BEACH EMERGENCY MANAGEMENT BYLAW

- a) a resolution to terminate the declaration of a State of Local Emergency is passed under the provisions of this Bylaw;
 - b) a period of seven days has lapsed since it was declared, unless it is renewed by resolution;
 - c) the Lieutenant Governor in Council makes an order for the declaration of a state of emergency under the Act, relating to the same area; or
 - d) the Minister cancels the State of Local Emergency.
- 14.2 When a declaration of a State of Local Emergency has been terminated, the details of the termination shall be published immediately by such means of communication considered most likely to notify the majority of the population of the area affected.

Financial

15. Financial

- 15.1 In accordance with the Act, Council may by a bylaw which does not require advertising, borrow, levy, appropriate and expend, without the consent of the electors, all sums required for the operation of the Agency.
- 15.2 Council may, during or within 60 days after the State of Local Emergency, by a bylaw which does not require advertising but that is approved by the Minister responsible for the MGA, borrow any money necessary to pay expenses caused by the Emergency. This may include payment for services provided by the Provincial or Federal Government, when the services were provided at the request of Alberta Beach.
- 15.3 Council may enter into agreements with and, make payments or grants or both, to persons or organizations for the provision of services in the development or implementation of the municipal emergency management plan and related programs.
- 15.4 Council may, in accordance with the Act and this Bylaw, expend all sums required for the response to and recovery from an emergency event.
- 15.5 In the event of a Disaster, the Alberta Government may provide financial assistance to individuals, small businesses (including farming operations), not-for-profit organizations (including not-for-profit cooperatives), Local Authorities and government departments after a local authority applies for Disaster Recovery Program (DRP) relief on behalf of their residents, and if the program is approved.

Councillor and Employee Training

16. Councillor and Employee Training

- 16.1 Councillors shall complete any courses prescribed by the Alberta Emergency Management Agency in accordance with the Act.
- 16.2 Any employee of Alberta Beach who has been assigned responsibilities respecting the implementation of the Emergency Management Plan shall complete any courses prescribed by the Alberta Emergency Management Agency in accordance with the Act.

17. Alberta Beach will endeavour to collaborate with other communities within the region in developing a Regional Emergency Response Plan.

18. Alberta Beach Bylaw #249-16 and all amendments thereto are hereby repealed.

19. This bylaw shall take effect on the date of the third and final reading.

READ A FIRST TIME THIS 21ST DAY OF JANUARY A.D., 2020.

READ A SECOND TIME THIS ____ DAY OF _____ A.D., 2020.

READ A THIRD AND FINAL TIME THIS ____ DAY OF _____ A.D., 2020.

SIGNED BY THE MAYOR AND CAO THIS ____ DAY OF _____ A.D., 2020

Jim Benedict, Mayor

Kathy Skwarchuk, CAO



**Alberta Beach Regional Patrol Department
2019 Annual Report**

Alberta Beach Regional Patrol

Agency Contacts 2019



Agency Address:

Village of Alberta Beach
P.O. Box 278
Alberta Beach, AB
TOE OAO

Phone: 780-924-3181
Fax: 780-924-3313
Email: aboffice@albertabeach.com

Chief Administrative Officer:

Kathy Skwarchuk, CAO
Phone: 780-924-3181 (Mondays 780-924-3187)
Cell Phone: 780-887-4800
Fax: 780-924-3313
Email: aboffice@albertabeach.com

Patrol Department Management Contact:

Bruce Parno, CPO
Phone: 780-924-3434
Cell Phone: 780-717-2275
Fax: 780-924-3313
Email: patrol@albertabeach.com



Alberta Beach Regional Patrol

Peace Officer Listing 2019

Bruce Edward PARNO
Community Peace Officer
Badge #14787

AUTHORIZATION TO EMPLOY OR ENGAGE PEACE OFFICERS

Pursuant to Section 5 of the Peace Officer Act

I, William M Sweeney, Senior Assistant Deputy Minister/Director of Law Enforcement of the Public Security Division, Department of Justice and Solicitor General, for the Province of Alberta, hereby authorize the employment or engagement of peace officers by the

Village of Alberta Beach

Article 1. Authority

1.1 Subject to section 1.2, peace officers employed or engaged by the Village of Alberta Beach may, subject to their individual appointments, have authority to:

- a) Enforce the following legislation and all regulations thereunder as amended from time to time, and serve court documents relating to the:

ANIMAL PROTECTION ACT
DANGEROUS DOGS ACT
ENVIRONMENTAL PROTECTION AND ENHANCEMENT
ACT, PART 9, DIVISION 2
FUEL TAX ACT
GAMING, LIQUOR, AND CANNABIS ACT
INNKEEPERS ACT
PETTY TRESPASS ACT
PROVINCIAL OFFENCES PROCEDURE ACT
TOBACCO AND SMOKING REDUCTION ACT
TRAFFIC SAFETY ACT
TRESPASS TO PREMISES ACT

- b) In addition to the authorities, responsibilities and duties set out in their individual appointments as a peace officer have authority and responsibility to perform the duties of a Firefighter, Paramedic, Emergency Medical Technician or Disaster Services Responder.

1.2 The authorities granted herein are subject to the following restrictions:

- a) Authority to enforce the *Gaming, Liquor, and Cannabis Act* is restricted to sections 83, 84, 87, 89, 107, 108; and section 115 subject to section 53 of the *Police Act*.

- b) Authority to enforce the *Gaming, Liquor, and Cannabis Regulation* (AR 143/96) is restricted to section 87.1.

Article 2. Jurisdiction

- 2.1 The jurisdiction of peace officers employed or engaged by the Village of Alberta Beach is, subject to their individual appointments, throughout the Province of Alberta, excluding one and two digit highways except as permitted in accordance with section 2.2.
- 2.2 Authority is granted on one and two digit highways within the urban confines of a municipality where the speed limit is 90 kilometers per hour or less.
- 2.3 Authority may be granted on one and two digit highways as follows:
- a) With a written invitation by a police or law enforcement agency with authority on that highway for the purpose of participation in a Joint Enforcement Operation.
 - b) When requested by a police or law enforcement agency with authority on that highway to perform traffic management duties but not including enforcement authorities.
 - c) Where permitted by the terms of the peace officer's appointment, for the purpose of performing emergency vehicle response, but not including enforcement authorities.
- 2.4 The jurisdiction of peace officers in Alberta is at all times subject to requirements set out in the Public Security Peace Officer Program Policy, January 2007 (amended February 2012), and as may be further amended from time to time, as issued by the Director of Law Enforcement.
- 2.5 This authorization does not include jurisdiction on an Indian Reserve.

Article 3. Weapons and Equipment


- 3.1 Peace officers employed or engaged by the Village of Alberta Beach may, subject to their individual appointments, be authorized to carry and use certain weapons and equipment while in the performance of their authorized duties which may include, but are not limited to, one or more of the following:
- a) A shotgun;
 - b) OC spray as defined in section 4(1)(a) of the *Peace Officer Regulation*, as amended from time to time;
 - c) A baton as defined in section 4(1)(b) of the *Peace Officer Regulation*, as amended from time to time;
 - d) Emergency response units, as defined in the regulations under the *Traffic Safety Act*, as amended from time to time, used by the peace officer for the purpose of carrying out the duties of a peace officer;
 - e) Handcuffs;

- f) Personal protective equipment including a bullet resistant vest, a stab resistant vest or protective gloves, but not including SAP gloves or similar gloves;
- g) Particular equipment necessary to carry out the enforcement duties and responsibilities of the peace officer; and
- h) Tools and items necessary for the performance of the peace officer's duties and responsibilities.

Article 4. Terms and Conditions

- 4.1 The authorized employer must abide by Public Security Peace Officer Program Policy, January 2007 (amended February 2012), and as may be further amended from time to time, as issued by the Director of Law Enforcement.
- 4.2 Peace officers designated under this Authorization, subject to their individual appointments are permitted to exercise the duties specified in section 24.13 of the Public Security Peace Officer Program Policy, January 2007 (amended February 2012), and as may be further amended from time to time, as issued by the Director of Law Enforcement.

DATED at the City of Edmonton, in the Province of Alberta, this 27th day of June, A.D. 2018.


W.M. SWEENEY
SENIOR ASSISTANT DEPUTY
MINISTER/DIRECTOR OF LAW
ENFORCEMENT OF THE PUBLIC SECURITY
DIVISION, DEPARTMENT

PEACE OFFICER APPOINTMENT

Pursuant to Section 7 of the Peace Officer Act

I, William M. Sweeney, Senior Assistant Deputy Minister/Director of Law Enforcement of the Public Security Division, Department of Justice and Solicitor General, for the Province of Alberta, hereby appoint

Bruce Edward PARNO

a PEACE OFFICER as detailed below:

Article 1. Authority, Responsibility and Duties

1.1 Subject to section 1.2, the person appointed under this document has the authority, while employed or engaged by the Village of Alberta Beach and while acting within the scope of his/her employment, to:

- a) Enforce the following legislation and all regulations thereunder, and serve court documents relating to the:

ANIMAL PROTECTION ACT
DANGEROUS DOGS ACT
ENVIRONMENTAL PROTECTION AND ENHANCEMENT ACT,
PART 9, DIVISION 2
FUEL TAX ACT
GAMING, LIQUOR, AND CANNABIS ACT
INNKEEPERS ACT
PETTY TRESPASS ACT
PROVINCIAL OFFENCES PROCEDURE ACT
TOBACCO AND SMOKING REDUCTION ACT
TRAFFIC SAFETY ACT
TRESPASS TO PREMISES ACT

1.2 The authorities granted herein are subject to the following restrictions:

- a) Authority to enforce the *Gaming, Liquor, and Cannabis Act* is restricted to sections; 83, 84, 87, 89, 107, 108, and section 115 subject to section 53 of the *Police Act*.
- b) Authority to enforce the *Gaming, Liquor, and Cannabis Regulation* (AR 143/96) is restricted to section 87.1.

Article 2. Jurisdiction

- 2.1 The jurisdiction of peace officers employed or engaged by the Village of Alberta Beach is, subject to their individual appointments, throughout the Province of Alberta, excluding one and two digit highways except as permitted in accordance with section 2.2.
- 2.2 Authority is granted on one and two digit highways within the urban confines of a municipality where the speed limit is 90 kilometers per hour or less.
- 2.3 Authority may be granted on one and two digit highways as follows:
- a) With a written invitation by a police or law enforcement agency with authority on that highway for the purpose of participation in a Joint Enforcement Operation.
 - b) When requested by a police or law enforcement agency with authority on that highway to perform traffic management duties but not including enforcement authorities.
 - c) Where permitted by the terms of the peace officer's appointment, for the purpose of performing emergency vehicle response, but not including enforcement authorities.
- 2.4 The jurisdiction of peace officers in Alberta is at all times subject to requirements set out in the Public Security Peace Officer Program Policy, January 2007 (amended February 2012), and as may be further amended from time to time, as issued by the Director of Law Enforcement.
- 2.5 This authorization does not include jurisdiction on an Indian Reserve.

Article 3. Weapons and Equipment

- 3.1 This appointment permits the carrying or use of the following while in the performance of their duties as set out above:
- a) OC spray as defined in section 4(1)(a) of the *Peace Officer Regulation*, as amended from time to time;
 - b) A baton as defined in section 4(1)(b) of the *Peace Officer Regulation*, as amended from time to time;
 - c) Emergency response units, as defined in the regulations under the *Traffic Safety Act*, as amended from time to time, used by the peace officer for the purpose of carrying out the duties of a peace officer;
 - d) Handcuffs;
 - e) Personal protective equipment including a bullet resistant vest, a stab resistant vest or protective gloves, but not including SAP gloves or similar gloves;

- f) Particular equipment necessary to carry out the enforcement duties and responsibilities of the peace officer; and
- g) Tools and items necessary for the performance of the peace officer's duties and responsibilities.

Article 4. Title

- 4.1 The peace officer may utilize the title of Peace Officer or Community Peace Officer while carrying out the authority, responsibilities and duties of this appointment.

Article 5. Terms and Conditions

- 5.1 This appointment expires upon termination of employment with, or engagement by, the Village of Alberta Beach.
- 5.2 The peace officer must abide by Public Security Peace Officer Program Policy, January 2007 (amended February 2012), and as may be further amended from time to time, as issued by the Director of Law Enforcement.

DATED at the City of Edmonton, in the Province of Alberta, this 28th day of June, A.D. 2018.



SENIOR ASSISTANT DEPUTY MINISTER/DIRECTOR
OF LAW ENFORCEMENT OF THE PUBLIC SECURITY
DIVISION, DEPARTMENT OF JUSTICE AND
SOLICITOR GENERAL

Services Provided by Peace Officer

Community Peace Officer Services Provided in Alberta Beach include:

Alberta Beach Peace Officers provide services in Alberta Beach which include enforcement of the traffic safety act and local municipal bylaws such as the Animal Control Bylaw, Burning Bylaw, Fireworks Bylaw, Off Highway Vehicle Bylaw, Parks Bylaw, Public Order Bylaw, Traffic Bylaw, Untidy & Unsightly Premises Bylaw and Waste Collection & Disposal Bylaw within the boundaries of Alberta Beach also including enforcement of legislation as listed on the Peace Officer Appointment as follows:

The Traffic Safety Act

The Animal Protection Act

The Dangerous Dogs Act

The Environmental Protection and Enhancement Act, Part 9, Division 2

The Fuel Tax Act

The Gaming, Liquor and Cannabis Act Sections 83/84/87/89/107/108 section 115 subject to section 53 of the Police Act (Gaming, Liquor and Cannabis Regulation AR 143/96 section 87.1)

The Innkeepers Act

The Petty Trespass Act

The Provincial Offences Procedure Act

The Tobacco and Smoking Reduction Act

The Trespass to Premises Act

Community Peace Officer Services provided to the Summer Village of Sunset Point include:

Alberta Beach has an agreement with the Summer Village of Sunset Point (Agreement was previously submitted to Alberta Justice & Solicitor General's office) to provide Peace Officer Services for enforcement of the traffic safety act and local municipal bylaws including their Animal Control By-law, Noise Bylaw, Off Highway Bylaw, Traffic Bylaw, Parking Bylaw, Fireworks Bylaw and Untidy & Unsightly Premises Bylaw within the boundaries of Sunset Point also including;

Enforcement of the Traffic Safety Act, the Animal Protection Act, the Dangerous Dogs Act, the Environmental Protection and Enhancement Act Part 9 Division 2, the Gaming, Liquor and Cannabis Act Sections 83/84/87/89/107/108 section 115 subject to section 53 of the Police Act (Gaming, Liquor and Cannabis Regulation AR 143/96 section 87.1), the Innkeepers Act, the Petty Trespass Act, the Provincial Offences Procedure Act, the Tobacco and Smoking Reduction Act and the Trespass to Premises Act within the boundaries of Sunset Point.

Community Peace Officer Services provided to the Summer Village of Val Quentin include:

Alberta Beach has an agreement with the Summer Village of Val Quentin (Agreement was previously submitted to Alberta Justice & Solicitor General's office) to provide 2.0 hours per week Peace Officer Services for enforcement of the traffic safety act and local municipal bylaws including their Animal Control By-law, Noise Bylaw, Off Highway Bylaw and Fireworks Bylaw within the boundaries of Val Quentin also including;

Enforcement of the Traffic Safety Act, the Animal Protection Act, the Dangerous Dogs Act, the Environmental Protection and Enhancement Act Part 9 Division 2, the Gaming, Liquor and Cannabis Act Sections 83/84/87/89/107/108 section 115 subject to section 53 of the Police Act (Gaming, Liquor and Cannabis Regulation AR 143/96 section 87.1), the Innkeepers Act, the Petty Trespass Act, the Provincial Offences Procedure Act, the Tobacco and Smoking Reduction Act and the Trespass to Premises Act within the boundaries of Val Quentin.

aboffice@albertabeach.com

cc: Shelley

From: Arlene Wright <Arlene.Wright@gov.ab.ca>
Sent: Tuesday, January 28, 2020 11:03 AM
To: Arlene Wright
Cc: Ken Dropko; Joyce Mellott; Connor Gaughan; Nicole Nowakowski; director@fcssaa.org
Subject: FCSS Update and Thank You

Sent on behalf of Ken Dropko.

We are hoping your 2020 is off to a good start as we commence a decade of excellence.

I wish to thank you for your patience as we awaited final approval to release the January funding. This has been done and you should receive by week's end.

A Sincere Thank-you:

In reflecting on the activity leading up to Christmas, we want to thank you for the tremendous effort shown in getting the FCSS funding agreements signed so quickly. The support and cooperation provided was exceptional, given the timelines and Christmas break. Normally, funding agreements are signed over a three month period, and thanks to all of your efforts the vast majority of the 2020-2022 multi-year funding agreements were completed in just over a week.

2019 Financial and Outcomes Reporting:

Going forward, we also want to remind you that financial and outcome reporting for 2019 will be the same as in past years. However, there will be a delay in posting the report templates on the FCSS on-line system due to a number of system changes. The FCSS system was recently migrated to the Government of Alberta domain and as a result of this change, you can now use both Chrome and Internet Explorer as your web browser when accessing the system. Additionally, you will no longer need to adjust your compatibility settings. These system changes have delayed the generation of both the financial and outcome reports and we anticipate they will be available the last week in February. Accordingly, the due date for submission of the reports will be extended to June 30, 2020.

Report Changes for 2020 and Beyond

We are still working on clarifying the audit requirements and report criteria for the new three-year funding agreements and will be sending out clarification as soon as it has been finalized. We are also continuing to work on streamlining the financial and outcome reports, including merging the two reports into one combined report. We will be consulting with the Directors Network on proposed changes in February and hope to have some concrete information that we can share and discuss with you at the upcoming spring regional meetings.

2020 has just started and already it is shaping up to be a busy and productive year. We wish you continued success in addressing existing and new preventive social needs in your respective communities.

Again, a sincere thank-you for being such strong community partners and for the important work you do on a daily basis.

Ken Dropko, MEd
Executive Director, Family and Community Services Branch
Preventive Community Services Division
Ministry of Community and Social Services

3rd Floor, 44 Capital Blvd.

aboffice@albertabeach.com

From: Reaghan Gamble <Reaghan.Gamble@albertahealthservices.ca> on behalf of Community Engagement <Community.Engagement@albertahealthservices.ca>
Sent: Tuesday, February 4, 2020 3:34 PM
To: Community Engagement
Subject: AHS Review Recommendations and Next Steps



Message from

Dr. Verna Yiu

AHS President and CEO



To Mayor and Council,

On Monday (Feb. 3, 2020), Alberta Health Services (AHS) received the report from the AHS Review conducted by Ernst and Young (EY) for the Government of Alberta.

I was pleased to be next to the Minister of Health, the Hon. Tyler Shandro this week when the report was formally released, and we look forward to working closely with our partners and communities as we move ahead with implementation.

The review recognizes the success AHS has achieved over the last decade as the largest integrated health system in Canada, while identifying that there is more that needs to be done.

This is about Albertans. We want to ensure they receive the best care both now, and in the future. Fiscal stewardship is central to this, and we take that responsibility seriously.

The review is an extension of the innovative work AHS has already been undertaking to ensure a sustainable healthcare system. This report provides us with further opportunity to continue to evolve.

This work will be collaborative, and will involve input from our municipal partners and their communities, local advisory councils, frontline staff and physicians, as well as patients and families.

AHS has an implementation team looking at all of the recommendations and opportunities in the report. The team is leading work to review the recommendations and to further explore those areas identified as needing more information.

All recommendations in the report are being fully considered, with the exception of two. AHS will not propose the closure of hospitals or the merger of trauma centres in Edmonton. As well, AHS, together with the Government of Alberta, will ensure low-income patients are protected.

We are in a position to act on some of these recommendations quickly, while some will require significant new work and investment and take more time.

Determining the cost of implementing an initiative will be one of the factors considered as we prioritize recommendations. The review outlines potential gross savings, over multiple years, based on fully adopting

every suggested recommendation. These should not be viewed as actual potential savings as they do not include implementation costs and other factors.

The focus is to make AHS as efficient and sustainable as possible, while continuing to improve patient access and quality of care.

Throughout this process, we will ensure we update our stakeholders, partners and communities. We are committed to providing you with the support and information you and your community needs, over the coming months and years.

If you have specific questions, we encourage you to contact the AHS North Zone leaders who will be able to address any questions you may have:

Greg Cummings, Chief Zone Officer, North Zone
Gregory.Cummings@ahs.ca; 780-350-3136

Dr. Albert Harmse, Acting Zone Medical Director, North Zone
Albert.Harmse@ahs.ca; 780-645-3331

Times of change present opportunities for growth, and we look forward to working with all our municipal partners as we undertake this important work.

Sincerely,
Dr. Verna Yiu
President and CEO, Alberta Health Services

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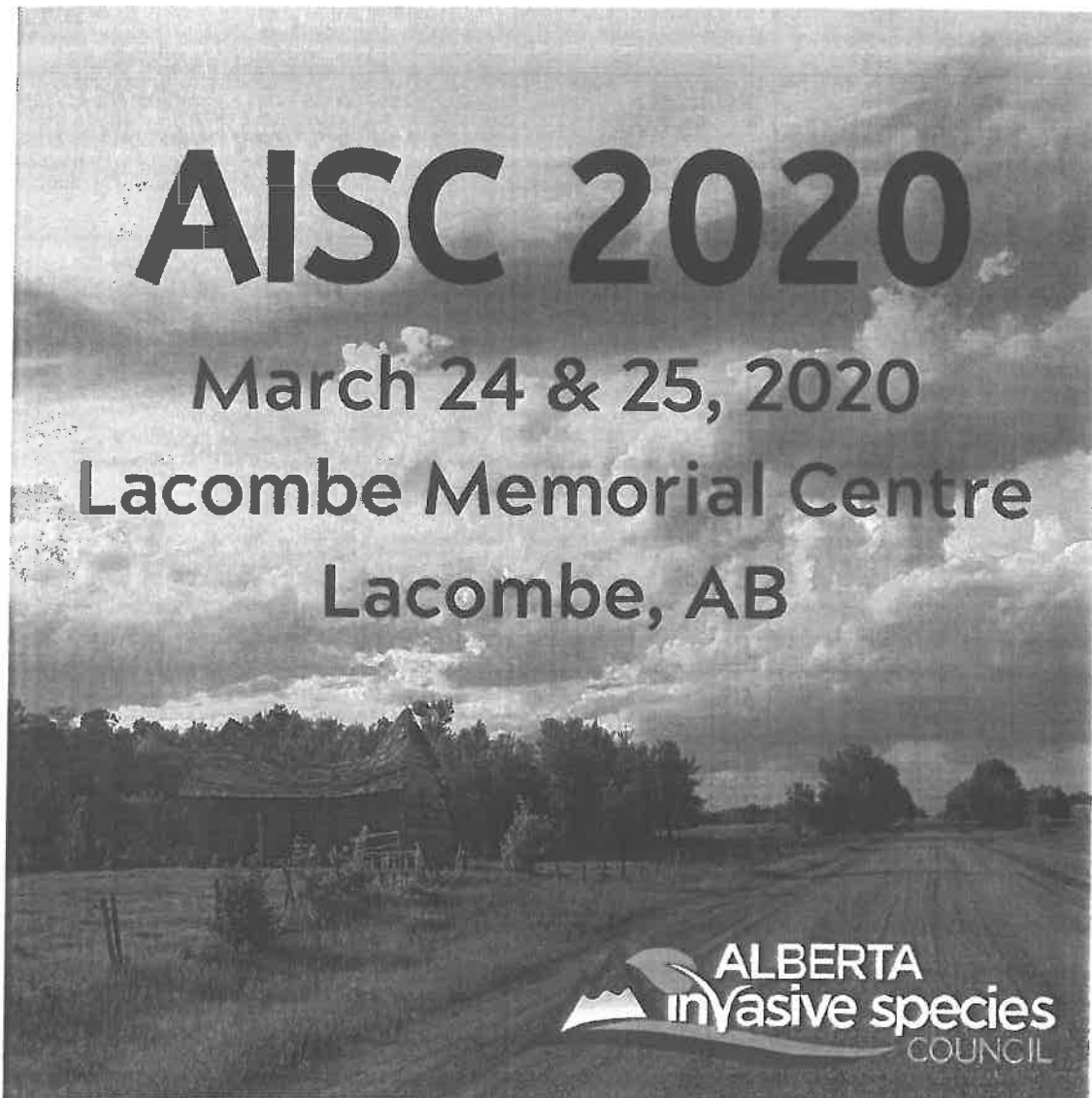
aboffice@albertabeach.com

From: Alberta Invasive Species Council <info@abinvasives.ca>
Sent: Friday, February 7, 2020 12:46 PM
To: aboffice@albertabeach.com
Subject: AISC 2020 - Draft Conference Scheduled Announced!

[View this email in your browser](#)



AISC 2020 - Tickets on sale now!



The Alberta Invasive Species Council is hosting our 7th Annual Conference and AGM at the Lacombe Memorial Centre, Lacombe, Alberta on March 24th & 25th.

With a great lineup of speakers covering a range of topics, including the following on Tuesday, March 24th alone:

- Goat Grazing in the City of Calgary;
- Feral Pig and Rat Eradication Programs;
- Alberta's Close Calls on Aquatic Invasive Species in 2019;
- AEP Conservation K9 Program;
- Provincial Forest Health;

Check out our full AISC 2020 draft conference schedule by clicking the button below!

[Click here for the AISC 2020 draft conference schedule.](#)

[Register for AISC 2020 today!](#)

[Click here to download the 2019 draft AGM minutes.](#)

[Visit www.abinvasives.ca](http://www.abinvasives.ca) for AISC 2020 conference updates.



AISC 2020
March 24 & 25, 2020
Lacombe Memorial Centre
Lacombe, AB

MAR
24

Alberta Invasive Species
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**Are you passionate about invasive species and would like
to become a member of AISC board?**



The Alberta Invasive Species Council is looking for individuals who are passionate about protecting our province from invasive species, to fill a number of positions on our Board of Directors.

Serving on our board would include four in person meetings per year, other conference calls and assistance on committees that are of interest to the individual.

We are looking for representation from the following sectors throughout our province:

- Industry (x2);
- Public, e.g. Academia, NGO, Individual (x1);
- Government of Alberta (x1);
- Other Government (x1).

Nominations may come from members or be self-nominated, simply click the button below for a nomination form that can be completed and emailed to our Executive Director, Megan Evans: execdirector@abinvasives.ca.

Get your nominations to us by March 19th, 2019!

Click here to download an AISC Board Member nomination form.

Click here to email our Executive Director.

Renew your AISC membership for 2020!



Your membership
helps the AISC
battle invasive
species!

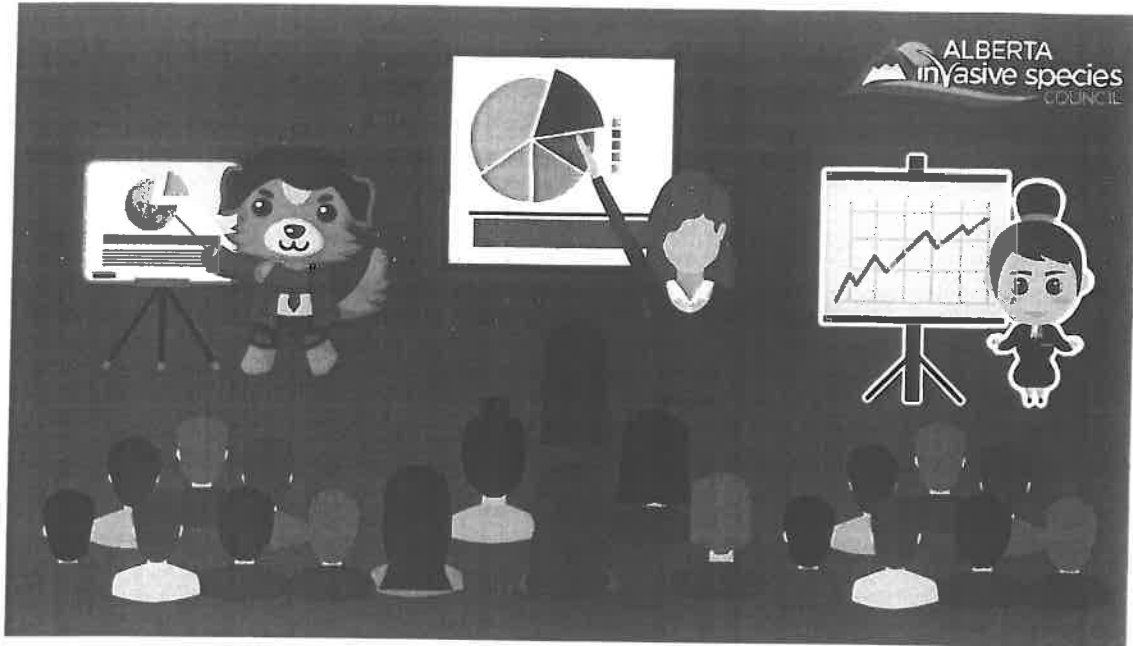
You can renew your Individual, Organizational or Student membership via our website HERE, **OR** renew your annual membership with the purchase of your **AISC 2020 Conference Tickets**** HERE!

*(**choose the ticket selection that lists + AISC Annual Membership)*

Renew your membership with the AISC here.

Renew your membership with your conference ticket purchase here.

Do you have a poster or booth to present at AISC 2020?



Would you like to present a poster at the AISC 2020 poster session? Or, do you have an invasive species success story you would like to share with our attendees? Participate in our mini-update sessions! Mini update presenters will have three minutes to provide an update of their program or success story.

Email: execdirector@abinvasives.ca to sign-up for a poster session or to participate in our mini-update sessions.

We also have opportunities for trade show style booths at the conference, which can provide an excellent opportunity to promote your organization and initiatives. Contact us for details on how to reserve a booth!

[Click here to email our Executive Director.](#)



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You are receiving this email as you indicated you were interested in battling invasive species in Alberta.

Our mailing address is:
Alberta Invasive Species Council

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aboffice@albertabeach.com

From: municipalservicesandlegislation@gov.ab.ca
Sent: Wednesday, February 12, 2020 10:06 AM
To: Kathy Skwarchuk
Subject: 2020 Local Authorities Election Act Review

Good morning,

As you may be aware, the Government of Alberta and the Honourable Kalechi Madu, Minister of Municipal Affairs, were pleased to announce consultation with Albertans and key stakeholders regarding the *Local Authorities Election Act (LAEA)* beginning on February 5, 2020.

The review focuses on the following topics:

1. Campaign Period
2. Nomination period
3. Contribution limits and surplus funds
4. Expense limits
5. Third-party advertising
6. Potential recall of local elected officials

All Albertans, including key stakeholders, are being encouraged to share their feedback on the topics above. We want to hear from you as we consider making changes to this important piece of legislation.

An online survey is currently available and will be open until March 4, 2020. The survey link is provided below and we encourage municipal associations and municipalities to further share the link to encourage input.

Online survey: <https://www.alberta.ca/local-election-rules-engagement.aspx>.

If you have any specific questions regarding the LAEA review, please connect with us at MA.MSLEngagementGroup@gov.ab.ca.

We appreciate you taking the time to provide your input, and we look forward to hearing from you.

ll.e

aboffice@albertabeach.com

From: municipalservicesandlegislation@gov.ab.ca
Sent: Tuesday, February 4, 2020 4:19 PM
To: Jim Benedict
Subject: 2020 Minister's Award for Municipal Excellence
Attachments: Minister Signed CEO Letter_98851.pdf

Good afternoon –

Please find attached information about the 2020 Minister's Awards for Municipal Excellence.

Thank you.



ALBERTA
MUNICIPAL AFFAIRS

AR98851

*Office of the Minister
MLA, Edmonton - South West*

Dear Chief Elected Official:

I am pleased to invite your municipality to provide submissions for the 19th annual Minister's Awards for Municipal Excellence, which formally recognizes excellence in local government practices and promotes knowledge sharing among municipalities. These awards offer an opportunity to recognize the truly great work happening in local governments in Alberta.

For 2020, the program features new categories:

Partnership (open to all municipalities)

Award will be given for an innovative initiative involving a local or regional partnership that achieves results that could not have otherwise been accomplished by the municipality alone. This could involve cooperation, coordination, and collaboration with other municipalities, businesses, Indigenous communities, non-profit organizations, community groups, and other orders of government to achieve a specific outcome.

Building Economic Strength (open to all municipalities)

Award will be given for an innovative initiative involving the municipality and business community that addresses a challenge affecting community economic strength.

Service Delivery Innovation (Open to all municipalities)

Award will be given for an innovative initiative that improves the delivery or reduces the cost of a program or service through a more efficient process or through the use of an alternate delivery approach.

Enhancing Community Safety (open to all municipalities)

Award will be given for an innovative initiative that engages the community to address a safety issue. This could involve crime prevention, infrastructure enhancements (e.g. lighting, accessibility, traffic calming measures), and community services initiatives.

.../2

***Smaller Municipalities* (open to municipalities with populations less than 5,000)**

Award will be given for a municipal initiative that demonstrates leadership, resourcefulness, and/or innovation to better the community.

Further details regarding eligibility and submission requirements may be found on the Municipal Excellence Awards webpage. A direct link is provided in the covering email. The deadline for submission is **March 31, 2020**.

Should you have any questions regarding the Municipal Excellence Awards, please contact the Municipal Excellence Team, at 780-427-2225, or by email at menet@gov.ab.ca.

I encourage you to share your success stories, and look forward to celebrating these successes with your communities.

Yours very truly,



Kaycee Madu
Minister

11-f

aboffice@albertabeach.com

cc: AB Seniors

From: Seniors and Housing Information <Seniorsinformation@gov.ab.ca>
Sent: Wednesday, January 29, 2020 1:55 PM
To: Seniors and Housing Information
Subject: Seniors Week 2020 – Expression of Interest – Deadline for Submissions February 5, 2020

Is your community or organization hosting a community event or celebrating a special milestone during Seniors' Week, June 1 to 7, 2020? If so, this may be a great opportunity!

Seniors' Week has been celebrated since 1986 to recognize the contributions that seniors make to enhance the quality of life in Alberta. Each year, a community is selected to co-host the Provincial Launch of Seniors' Week, which will be held June 1, 2020. If your community or organization is interested in co-hosting the Provincial Launch Event, [click here](#) to submit a proposal before February 5, 2020.

Communities and organizations plan and host Seniors' Week events throughout the province. If your community plans to host an event during Seniors' Week, the Government of Alberta offers an online Events Calendar that can be used to post or view special events for seniors.

Alberta Seniors and Housing
Seniors Services Division

Register your special seniors-related event by clicking on the calendar!



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11.9

aboffice@albertabeach.com

cc: Council

From: Crystal Zevola <czevola@auma.ca> on behalf of Dan Rude <drude@auma.ca>
Sent: Friday, February 7, 2020 2:31 PM
Subject: AUMA Annual Advocacy Survey

Good afternoon Mayors, Councillors & CAOs,

Please take a few minutes to provide us with feedback on how we can improve the advocacy efforts that we undertook on your behalf in 2019. Your feedback is very valuable to us and has a direct impact in what we do and how we do it.

All survey responses are confidential and any report produced will not identify any individual.

The survey is available until midnight, February 21, 2020. Individuals who complete the survey and provide contact information will be entered in a draw to win a \$500 VISA gift card.

Access the survey here: <https://www.surveymonkey.com/r/AUMA2019Advocacy>

If you have any advocacy-related questions, please contact Nicole Martel at: nmartel@auma.ca

Sincerely,

Dan Rude | Chief Executive Officer
ALBERTA URBAN MUNICIPALITIES ASSOCIATION

D: 780.431.4535 | C: 780.951.3344 | E: drude@auma.ca
Alberta Municipal Place | 300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-AUMA | 877-421-6644 | www.auma.ca



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11.6

aboffice@albertabeach.com

From: President <President@auma.ca>
Sent: Thursday, February 13, 2020 3:53 PM
Subject: Register for AUMA's Budget Webinar

Dear Mayors, Councillors, and CAOs,

Provincial Budget Day is scheduled for February 27, 2020 and it's a very important day for municipalities across Alberta.

I will be at the Legislature asking questions of our provincial colleagues on behalf of AUMA's members. I want to gain a solid understanding of this budget's implications for your communities.

You are invited to join us for a webinar presenting our perspectives on the provincial budget and its municipal impacts. The webinar will be held on **Friday, February 28 from 2:00 – 3:30 p.m.** This exclusive webinar for municipalities has a limited number of spots so please **register now!**

Based on the feedback from our President's Summit, we sent a letter and submission to the Premier copying the Ministers of Municipal Affairs and Treasury Board and Finance. In it, we requested a renewed partnership based on a common goal of getting Alberta back to work through strategic coordinated investments. We also requested a meeting to discuss the following items pertaining to the upcoming budget:

- Municipal governments have engaged their businesses, citizens, and staff to find efficiencies and alternative revenue sources to adjust to funding cutbacks and program changes introduced in the provincial budget last fall. They cannot absorb any further cutbacks or additional costs without significantly increasing taxes or cutting back essential services.
- Now is the time to invest in maintaining Alberta's infrastructure. Prices are relatively low and Alberta's private construction firms are struggling to hang on through this extended downturn. Planned reductions to the Municipal Sustainability Initiative (MSI) must be revisited and a strategy developed to ensure that stranded federal infrastructure funding starts flowing back to Alberta communities. Reducing government investment in infrastructure at this time is crippling our construction industries, its workers and apprenticeship programs.
- The 2019-20 Fiscal Plan identified that the education tax requisition will be increasing by approximately four percent starting in 2020-21. This imposition to property tax ratepayers is planned at the same time as provincial education spending is being frozen. This planned year over year increase is unacceptable to municipalities and ratepayers.

AUMA is keen to see the acknowledgment of these items reflected in the 2020 Budget.

Sincerely,

Barry Morishita | President
Mayor, City of Brooks

C: 403.363.9224 | president@auma.ca

Alberta Municipal Place | 300 8616-51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-AUMA | www.auma.ca



11.1

aboffice@albertabeach.com

From: President <President@auma.ca>
Sent: Thursday, January 30, 2020 9:06 AM
Subject: Registration now open for Spring 2020 Municipal Leaders' Caucus
Attachments: Agenda - Spring 2020 MLC.pdf

Flag Status: Flagged

Mayors, Councillors, and CAOs are invited to register for AUMA's spring Municipal Leaders' Caucus being held March 25 and 26 at the Westin Hotel, 10135-100 Street NW, Edmonton.

This event is an opportunity to open a dialogue with Ministers and provincial decision-makers, as well as collaborate with neighbours and colleagues on important issues affecting municipalities. Attached is a copy of the draft agenda, which will be updated over the coming weeks as speakers are confirmed. Please visit the Municipal Leaders' Caucus Events page for more information on hotels and registration, as well as the latest copy of the agenda. The deadline for online registration is 5:00 p.m., Thursday, March 21.

Remember that you are welcome to invite your colleagues from municipal districts and counties to attend the Caucus as well.

We hope to see you there!

Barry Morishita | President
Mayor, City of Brooks

C: 403.363.9224 | president@auma.ca

Alberta Municipal Place | 300 8616-51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-AUMA | www.auma.ca



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Agenda for Spring 2020 Municipal Leaders' Caucus
March 25 and 26, 2020
Westin Hotel, 10135 100 Street NW, Edmonton
Subject to Change

Wednesday, March 25	
7:00 a.m.	Registration Opens; Buffet Breakfast Available
8:00 a.m.	President's Opening Remarks
8:15 a.m.	Minister of Municipal Affairs' Remarks
8:30 a.m.	Ministers' Dialogue Session I
9:15 a.m.	Ministers' Dialogue Session II
10:00 a.m.	Break
10:15 a.m.	Ministers' Dialogue Session III
11:00 a.m.	Ministers' Dialogue Session IV
11:45 a.m.	Premier's Remarks
12:00 p.m.	Provincial Leaders' Lunch (Premier and all MLAs invited)
1:00 p.m.	RCMP Presentation and Q&A
2:00 p.m.	Session I – Media Panel In this session, political analysts from the media share their thoughts on the federal and provincial political landscape.
3:00 p.m.	Break
3:15 p.m.	Session II – Partisan Politics and Municipal Elections Proposed changes to the <i>Local Authorities Election Act</i> could increase the involvement of political parties and slates of like-minded candidates in municipal elections. Join a discussion on how to preserve and enhance the democratic, non-partisan nature of municipalities.
4:15 p.m.	Closing Remarks
4:30 to 6:30 p.m.	Networking session

Thursday, March 26	
7:00 a.m.	Registration and Buffet Breakfast
8:00 a.m.	<p>Session III – Red Tape Reduction This session will feature an update on the province’s Red Tape Reduction initiatives and AUMA’s submissions to date. It will also provide the chance for members to discuss other potential changes to the Muncipial Government Act, and opportunities for the province and municipalities to reduce red tape and the footprint of government.</p>
9:30 a.m.	AUMA President’s Report
9:45 a.m.	Executive Committee Dialogue Session
10:15 a.m.	Opposition Leader’s Remarks
10:30 a.m.	Break
10:45 a.m.	<p>Session IV – A Province in Search of Autonomy: Making Sense of Alberta’s Fair Deal Panel Speakers in this session will weigh in on the feasibility of proposals put forward by Alberta’s Fair Deal Panel, as well as potential outcomes for governments, business, and Albertans.</p>
11:45 a.m.	<p>Requests for Decision Members can bring forward requests for decisions (RFDs) on emerging issues that cannot wait to be debated at Convention. The deadline to submit an RFD is February 26, 2020.</p>
12:00 p.m.	Closing Remarks and Buffet Lunch

11.J

aboffice@albertabeach.com

From: President <President@auma.ca>
Sent: Friday, February 7, 2020 8:58 AM
Subject: AUMA outreach continues after our President's Summit
Attachments: AUMA Submission to Premier Kenney-Feb 2020.pdf

Dear Mayors, Councillors & CAOs,

In recognition of the fiscal challenges Alberta and its communities are facing, last month AUMA hosted a President's Summit on Municipal Finances: Effective & Transparent. We appreciated the participation of over 175 municipal leaders from across the province, who engaged in dialogue with provincial government, industry and community partners.

The primary conclusion of the event was that building a stronger provincial-municipal partnership is key to restoring the Alberta advantage. As such, AUMA has sent a letter and submission to the Premier, copying the Ministers of Municipal Affairs and Treasury Board and Finance, requesting a renewed partnership.

This partnership should be based on our common goal of getting Alberta back to work through strategic coordinated investments. Partnership also must be based on mutual respect, since both the province and municipalities are accountable to Alberta voters.

In addition to a renewed partnership, there are some key topics that need to be addressed ahead of the next provincial budget and legislative session, such as:

- Municipal governments cannot absorb any further cutbacks or additional costs without significantly increasing taxes or cutting back essential services.
- Planned reductions to the Municipal Sustainability Initiative (MSI) must be revisited and a strategy developed to ensure that stranded federal infrastructure funding starts flowing back to Alberta communities.
- The Budget 2019 Fiscal Plan identified that the education tax requisition will be increasing by approximately four per cent, starting in 2020-21. This imposition to property tax ratepayers is planned for the same time as a freeze in provincial education spending. This planned year-over-year tax increase is unacceptable to municipalities and ratepayers.

Economic development is the top priority for municipalities, who all share the provincial government's objective to get Alberta back to work. Together, we must leverage our scarce resources to maintain infrastructure and preventative social services. Without thoughtful investments, our communities will not be able to attract and retain businesses and talent.

We have requested a meeting with the Premier to further highlight that municipalities have done all they can to absorb the funding cuts and cost increases.

Albertans cannot afford for their provincial and municipal leaders to be uncoordinated and adversarial. The solutions are in front of us if we pull together.

Keep watching our Digest newsletter and social media accounts in the coming weeks for further outcomes from the President's Summit. It's important that municipalities speak with a united voice. You can help by liking and sharing our content with your residents. Find us on Twitter, Facebook, LinkedIn and YouTube, where video highlights of President's Summit panel discussions are available now.

In addition to our meeting request, we look forward to continuing the dialogue on provincial-municipal partnership at our Municipal Leaders' Caucus in Edmonton on March 25 and 26, and at our annual Convention on September 23-25 in Calgary.

Please feel free to contact me by email at president@auma.ca or call my cell phone at (403) 363-9224 to discuss any of these matters at any time as well.

Barry Morishita | President
Mayor, City of Brooks

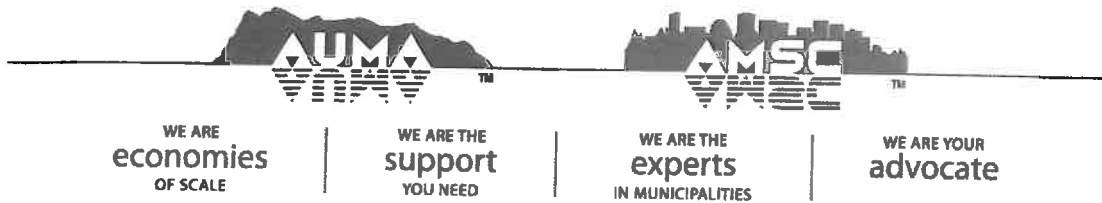
C: 403.363.9224 | president@auma.ca

Alberta Municipal Place | 300 8616-51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-AUMA | www.auma.ca



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February 5, 2020

Honourable Jason Kenney
Premier, President of Executive Council
Office of the Premier
307 Legislature Building
10800 97 Avenue
Edmonton, AB T5K 2B6

Dear Premier Kenney:

In recognition of the fiscal challenges Alberta and its communities are facing, last month AUMA hosted a *President's Summit on Municipal Finances: Effective & Transparent*. We appreciated the participation of many of your colleagues, which provided them the opportunity to engage with over 175 municipal leaders in dialogue focused on solutions.

The primary conclusion of the summit was that building a stronger provincial-municipal partnership is key to restoring the Alberta advantage. We all govern the same people who elected your provincial government, and we must collaborate to best use our finite tax dollars. Our members have expressed frustration at the lack of meaningful engagement on provincial decisions that impact our communities. Municipalities were taken aback by the cumulative impacts of a wide array of cuts and changes to programs introduced in the fall budget, from backtracking on city charters to funding changes to parent link.

As Minister Madu stated, "Only when we are working together can we ensure we are moving in the right direction". We concur that there has never been a greater need for the province and municipalities to work together to "fight out our way out of the economic downturn".

As we look towards a new decade, municipalities and the province have an opportunity to forge a more productive partnership based on key elements:

- **A common goal:** Economic development is the top priority for municipalities, who all share your government's objective to get Alberta back to work.
- **Strategic coordinated investment:** Municipalities understand the need to balance the province's books. At the same time, together we must leverage our scarce resources to maintain infrastructure and preventative social services. Without thoughtful investments, our communities will not be able to attract and retain businesses and talent. Experience shows that deferred investment results in increased costs down the road for future generations.
- **Mutual Respect:** Albertans elect provincial and municipal governments to provide good governance. Like the provincial government, municipalities are ultimately accountable to voters. Being the level of government closest to the people enables us to provide greater transparency and more effectively engage citizens and businesses when determining investment needs and opportunities for efficiency at the local level.

Albertans cannot afford for their provincial and municipal leaders to be uncoordinated and adversarial. The solutions are in front of us if we pull together.

I have enclosed further background that demonstrates why a renewed partnership between the province and municipalities is essential to Alberta's future.

As you prepare for the upcoming budget and legislative session, AUMA requests a meeting so that we can discuss the following:

- Municipal governments have engaged their businesses, citizens and staff to find efficiencies and alternative revenue sources to adjust to funding cutbacks and programs changes introduced in the provincial budget last fall. They cannot absorb any further cutbacks or additional costs without significantly increasing taxes or cutting back essential services.
- Now is the time to invest in maintaining Alberta's infrastructure. Prices are relatively low and Alberta's private construction firms are struggling to hang on through this extended downturn. Planned reductions to the Municipal Sustainability Initiative (MSI) must be revisited and a strategy developed to ensure that stranded federal infrastructure funding starts flowing back to Alberta communities. Reducing government investment in infrastructure at this time is crippling our construction industries, its workers and apprenticeship programs.
- The 2019-20 Fiscal Plan identified that the education tax requisition will be increasing by approximately four percent starting in 2020-21. This imposition to property tax ratepayers is planned at the same time as provincial education spending is being frozen. This planned year over year increase is unacceptable to municipalities and ratepayers.

In addition to our meeting request, we look forward to continuing the dialogue on provincial-municipal partnership at our Municipal Leaders' Caucus in Edmonton on March 25 and 26, and at our annual Convention on September 23-25 in Calgary. Please feel free to contact me by email at president@auma.ca or my cell phone at (403) 363-9224 to discuss any of these matters at any time as well.

Sincerely,



Barry Morishita
AUMA President

Cc: The Honourable Kaycee Madu, Minister of Municipal Affairs

Cc: The Honourable Travis Toews, President of Treasury Board and Minister of Finance

Encl.

STRONG PARTNERSHIPS BUILD ALBERTA

Municipalities understand and share the priorities of the Government of Alberta and look forward to working as partners to achieve them based on mutual respect and co-operation.

"Municipalities need a positive partnership with the provincial government and long-range planning to meet their community priorities."
(UCP Platform, page 77)

SHARED GOAL: Getting Alberta Back to Work

A 2019 study by the University of Calgary's School of Public Policy found that the number one issue for municipalities is economic development.

Standing up for Alberta is an important part of ensuring our future prosperity. AUMA and our members have stood shoulder-to-shoulder with the province in our [Support Canadian Energy campaign](#) where we championed the need for market access for our energy industry in the media and with municipal colleagues across Canada.



This shows municipalities are ready to partner in achieving the province's goals, but the lack of meaningful engagement in provincial decisions creates barriers to success.

Alberta's municipalities are working hard to attract industry and encourage economic development. At our President's Summit, AUMA members shared examples of how they are working with their neighboring municipalities and local businesses to reduce red tape, build infrastructure, and create the networks needed to attract and retain investment and talent.

For example, the Town of Vegreville partnered with its local chamber of commerce to set up a joint panel to mitigate the loss of over 230 jobs as a result of the federal government's decision to close the immigration processing centre. Thanks to these collective efforts, not a single business has closed in town and the region is poised to become a hemp industry hub.

Moving forward, AUMA will continue to work with our members and organizations such as the Alberta Chambers of Commerce and BILD Alberta to share examples and lessons learned from municipal-private sector partnerships. There is an opportunity for the province, municipalities, and the private sector to unite in sharing the message that Alberta is open for business.

STRONG PARTNERSHIPS BUILD ALBERTA

Strategic Coordinated Investment

Municipalities recognize that competitive federal, provincial, and municipal tax regimes help attract investment. During the summit, our members shared examples of efficiencies they have found in order to keep property taxes increases to a minimum, despite revenue pressures.

At the same time, we also heard examples of deferred maintenance of road and water infrastructure as a result of reductions to the Municipal Sustainability Initiative funding and other funding reductions. This is especially concerning as we also heard from the Alberta Chambers of Commerce and BILD Alberta that quality transportation and water infrastructure is essential to attract investment and development.

We also learned from the construction, road builders, and aggregate associations how deferred maintenance results in increased costs down the road. For example, aggregate is a finite resource, whose costs rise as supply decreases. We know from experience that delaying investments in maintaining and repairing infrastructure now will only result in replacing it tomorrow.

“Alberta needs to plan and build infrastructure to meet the needs of our future population and grow the economy.”
(UCP Platform, page 29)

The time to invest is now. The slowdown in Alberta’s economy means that prices are reasonable, and crews are available. A continued reduction of investment in municipal and provincial

infrastructure increases the risk that Alberta companies, many of whom rely on public sector investment for 50 percent of their work, will go out of business. This means that equipment and skilled labour will be lost to other jurisdictions.

There is a positive multiplier effect of investments in infrastructure, providing jobs to Albertans and profits to Alberta companies, which in turn are invested in local businesses and revenue for all levels of government.

“\$1 Billion investment in infrastructure generates \$1.6 billion in economic growth.”
(From FCM Building Better lives together, November 2019)

Development of a new Local Government Fiscal Framework and of a 20-year capital plan creates a generational opportunity to coordinate strategic investments in infrastructure that will pay dividends to Albertans for years to come. We also have an opportunity to find innovative solutions to ensure that stranded federal infrastructure dollars start flowing back to the Alberta communities where they were generated.

But it’s not only about investing in hard infrastructure. We must also invest in our people. During economic hardship, people suffer and need the services and supports that keep families together, communities alive, and the Alberta spirit strong. A dollar spent on the critical preventative services provided by Family and Community Support Services (FCSS) can save up to \$12 in justice and other costs.

STRONG PARTNERSHIPS BUILD ALBERTA

Mutual Respect

Municipalities are efficient and effective financial stewards who transparently manage taxpayer dollars while providing essential services.

Municipalities are the only order of government that doesn't just adopt our budgets in public, we deliberate in public. We are also the only order of government that can't run operational deficits. In addition to this, municipal revenue options are limited by legislation. These constraints force us to be efficient, and they require us to engage our citizens in making tough decisions on how we will invest our limited resources. These constraints also place us in a unique position to understand the challenges the province faces in balancing Alberta's books.

Municipalities at our President's Summit provided myriad examples of how they are engaging citizens to find efficiencies. The following is just a small sample of the solutions municipalities are implementing:

- The summer villages around Sylvan Lake host annual meetings to report to citizens on municipal spending and outcomes over the past year and to seek input on future investments. Many municipalities are supplementing traditional engagement approaches with podcasts, Facebook Live, blogs, and other technologies to seek citizen input on local decisions.
- The City of Grande Prairie's adaptation of Toyota's LEAN management system to identify operational efficiencies is anticipated to result in savings of \$2.5 million and 35,000 hours of staff time over the next three years.
- The City of Medicine Hat is also implementing LEAN and engaging staff and citizens in its Financially Fit for the Future initiative to address a \$23 million annual operating budget shortfall due to a decrease of commodity-based revenue. The City is on track to achieve revenue replacement of \$16 million by the end of its 2019-2022 budget cycle and has set a course to full recovery through a 10-year plan.

Municipalities at the Summit were excited to share these long-term solutions. However, this sound

planning can be undermined by changes the province makes to programs without warning. For example, one Alberta town re-invests all its traffic fine revenue into capital projects that improve community safety. This funding is invested in valuable projects, such as park lighting upgrades, pedestrian crosswalk signals, and equipment for peace officers. The town reports that many of its plans for community safety upgrades will now be delayed for additional years due to the province's decision to lower the portion of traffic fine revenue that is shared with municipalities.

We are ready to provide solutions to the province's financial difficulties but to contribute we need to be invited to the table. Ahead of the next budget and legislative session, we ask that the Government of Alberta sit down with AUMA, who represents 85 percent of Alberta's population, to discuss the issues impacting Alberta communities and the collaborative solutions to address them.

Let's build a positive and constructive dialogue about how we as elected representatives can make life better for Albertans.

United in solutions

Participants at the summit were united in their support for the Rural Municipalities of Alberta's (RMA) call to address the approximately \$173 million in property taxes on oil and gas properties that are currently unpaid to rural municipalities.

AUMA joins RMA in seeking the following solutions:

1. That the MGA be updated so that oil and gas properties are subject to the same tax recovery tools as other businesses and that municipal property taxes be legally assured as a secured claim in the event of bankruptcy or receivership.
2. That unpaid property taxes be considered as grounds for the Alberta Energy Regulator to deny a license to operate in Alberta.

aboffice@albertabeach.com

From: Michelle Jones <mjones@albertacf.com>
Sent: January 20, 2020 2:01 PM
Subject: COMING TO A COMMUNITY NEAR YOU - NORTHERN ALBERTA LEMONADE DAY - JUNE 20, 2020 - MARK YOUR CALENDAR

Good afternoon, I just wanted to reach out to each of you as community stakeholders that have expressed an interest in hosting Community Futures Lemonade Day in your community on National Lemonade Day, Saturday June 20, 2020.

Very shortly you will be receiving an information package containing all the materials necessary to host a successful event. In addition, we would ask to be put on the agenda for an upcoming council meeting preferably before the end of February, 2020. If you could please provide the next available date where we can be put on the Agenda.

The following commitments will be requested of each community, and will be put forward in the presentation to council, along with a few other items that we would like to provide an update on at the time of the meeting.

Last year each community involved, proclaimed the date of Northern Alberta Lemonade Day, as National Lemonade Day in their community, each provided the \$500 sponsorship prize for the Entrepreneur of the Year for your specific community, provided the council/board/staff volunteers to assist with the following: Judges for the best tasting lemonade contest (mentor session #2), administration staff willing to handle the license and lease permits, track the registrations with the geographic mapping locations for judging on lemonade day, provide volunteer Judges to go around to each of the booths and select the best booth in your area on Lemonade Day, June 20, 2020, provide those results back to Community Futures Yellowhead East for final award presentations.

In the next couple of weeks you will be provided with an information package, containing the set training dates for each community, information for your admin staff to carry out the partnership agreement, information that can be shared with your local schools and businesses to create awareness and to provide sponsorship to offset the cost of the program.

In addition, CFYE staff permitting, we will attempt to visit the schools in your community to help promote the program.

We appreciate you time and interest in the project, last year was a huge success with 3 Community Futures Yellowhead East regional communities involved, approx 160 participants trained in the basics of Entrepreneurship, and hosted 60 different lemonade stands in the 3 different communities. This year all 10 municipalities are being invited to participate in 6 different communities across the region, with your community being one of them, we look forward to this partnership and continues success of the program.

Please feel free to reach out to me directly if you have any questions or comments in regards to this program.

Sincerely,

Michelle Jones

General Manager, Community Futures Yellowhead East
Box 2185, Whitecourt, AB T7S 1P8
p: 780-706-3500, c: 780-778-0977
mjones@albertacf.com

PLEASE NOTE NEW EMAIL ADDRESS

11.2

aboffice@albertabeach.com

From: Michelle Jones <mjones@albertacf.com>
Sent: Wednesday, January 22, 2020 9:25 AM
To: Carol Webster; Bill Lewis; Jim; Kristy Tuts; rhondahough@whitecourt.ca; psmyl@whitecourt.ca; Bert Roach; Gordon Frank; Nick Gelych; Cindy Suter; Economic Development Officer; Karen St. Martin; Ed LeBlanc; Leslie Penny; Marvin Schatz; Jenny Bruns; Jennifer Pederson; Wendy Wildman; Judy Tracy; aboffice@albertabeach.com; Daryl Weber; Dana Severson (manager@whitecourtchamber.com); Yolanda Martin ; Barrhead Chamber; Janet Fluet; Ray Hiltz
Cc: Kristy Tuts; Ellen Maccormac; Stacy Nisbet
Subject: Community Futures Yellowhead East - Stakeholder Policy Changes - Effective January, 2020 -
Attachments: Community Futures Yellowhead East Stakeholder Policy Changes - Effective January, 2020.docx

Please find attached letter providing important Partnership/Stakeholder policy changes to Community Futures Yellowhead East.

If you could please provide a acknowledgement to the attached information letter.

Sincerely,

Michelle Jones,
General Manager, Community Futures Yellowhead East
Box 2185, Whitecourt, AB T7S 1P8
p: 780-706-3500, c: 780-778-0977
mjones@albertacf.com

PLEASE NOTE NEW EMAIL ADDRESS



Unit #1, 5023 – 50 Avenue (P.O. Box 2185)
Whitecourt, Alberta T7S 1P8

T 780-706-3500 T 1-877-706-3500 F 780-706-3501

January 20, 2020

Dear Community Partner and Stakeholder:

Please be advised as a valued partner and or board stakeholder of Community Futures Yellowhead East (CFYE), we would like to provide you with an update on the following policy changes, effective January 17, 2020.

As a committed partner of economic development and diversification in your community and the entire CFYE region, we are accountable to you as a key stakeholder to provide a range of small business services and business management tools for people wanting to start, expand, franchise or sell a business. In addition, we also offer a number of specialized business programs, organize exciting business events and actively work with community and business leaders to foster rural economic growth.

As with many organizations we are faced with budget cuts that could affect the number of opportunities and services we are able to provide in each of our ten communities. With this in mind as an effort to avoid any reduction in services, we are reaching out to ask for your consideration of the following; Free or reduced room rental rates of municipally owned meeting spaces, when we host business training sessions, such as lunch n learns, financial literacy courses, lemonade day mentor training sessions, client coaching or business plan development meetings etc as a method of assisting us in reducing expenses that will allow us to continue providing these valuable services to each of our communities. If this request is approved, CFYE, would continue to follow standard protocol as well as handle all arrangements and bookings ahead of time with the appropriate departments as required.

In addition to this request, we would like to inform you that we no longer have the means to purchase individual community chamber of commerce memberships. While we are still interested and willing to be a vital economic partner of each chamber of commerce, business support network, or other business organization, by providing assistance in the same fashion as we have always been, through promoting your events, providing marketing assistance, business training and coaching sessions, sitting on committees, partner on projects as time allows, unfortunately however, we will no longer be able to purchase individual Chamber of Commerce memberships.

If you could please review and provide the outlined policy changes to your board and council, for information along with a reply as to the above request for assistance, this will allow us to continue on with our yearly planning requirements for each community.

Sincerely,

Carol Webster, Board Chair
Community Futures Yellowhead East

Michelle Jones, Manager
Community Futures Yellowhead East
mjones@albertacf.com,
w: 780-706-3500 c: 780-778-0977

ll. m

aboffice@albertabeach.com

From: Michelle Jones <mjones@albertacf.com>
Sent: Wednesday, January 22, 2020 11:12 AM
To: Cheryl Callihoo; Gillian Wiltse; aboffice@albertabeach.com; Jennifer Pederson; Jenny Bruns; Bill Lewis; Darlene Ashcroft; Gordon Frank; Cindy Suter; Economic Development Officer; Wendy Wildman
Subject: Community Futures Yellowhead East Request to Present to Council
Attachments: CFYE 2020 request to present to council.docx
Importance: High

Good morning please find attached letter of request for CFYE to present to an upcoming council meeting preferably in February or March if not.

Thanks for your consideration to this request.

Michelle Jones,
General Manager, Community Futures Yellowhead East
Box 2185, Whitecourt, AB T7S 1P8
p: 780-706-3500, c: 780-778-0977
mjones@albertacf.com

PLEASE NOTE NEW EMAIL ADDRESS



Unit #1, 5023 – 50 Avenue (P.O. Box 2185)
Whitecourt, Alberta T7S 1P8

T 780-706-3500 T 1-877-706-3500 F 780-706-3501

January 22, 2020

Dear Community Partner and Stakeholder:

With the New Year in full swing, it is that time of year, where Community Futures Yellowhead East would like to provide its municipal shareholders with a progress update on the past year, as well as share some exciting highlights on upcoming events and activities that we will be partnering on in your community.

We would like to request 15-20 minutes of time where we can present these items at an upcoming Council meeting, in February if possible.

We will be providing an overview of the results from the Business Diversification Strategy Report that was recently completed for your municipality, as well as some information on a series of Business Education Training sessions that we will be conducting throughout the CFYE region, as well as information on the upcoming Lemonade Day program.

If you could please confirm a date and time, that you would have room for us to present to council, as well as any material you require from us ahead of time, we would greatly appreciate it. If possible, we would require a screen, projector and speakers for sound to share the CFYE Lemonade Day program, as well as the individual municipality Diversification Report.

We look forward to hearing back from you in the near future.

Sincerely,

Michelle Jones, Manager
Community Futures Yellowhead East
mjones@albertacf.com,
w: 780-706-3500 c: 780-778-0977

aboffice@albertabeach.com

From: Ellen Maccormac <emaccormac@albertacf.com>
Sent: January 22, 2020 11:26 AM
To: aboffice@albertabeach.com; Michelle Jones
Subject: Re: request - Village Council dates

Hi Kathy,

I understand you will have received an in-depth letter from my GM, Michelle, regarding our intention for presentation at an upcoming Council meeting.

Could we ask to have *Community Futures Yellowhead East* added to the agenda for the March 17th meeting? If there is any further clarification needed, feel free to respond to Michelle's more detailed email from this morning.

Thank you so much,
Ellen

From: aboffice@albertabeach.com <aboffice@albertabeach.com>
Sent: January 21, 2020 10:53 AM
To: Ellen Maccormac <emaccormac@albertacf.com>
Subject: RE: request - Village Council dates

Hi Ellen,
7:00 P.M. in the evening.

Alberta Beach Administration
Alberta Beach
Box 278
Alberta Beach, AB
TOE OAO
780-924-3181 Fax: 780-924-3313
aboffice@albertabeach.com

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From: Ellen Maccormac <emaccormac@albertacf.com>
Sent: Tuesday, January 21, 2020 9:52 AM
To: aboffice@albertabeach.com; Michelle Jones <mjones@albertacf.com>
Subject: Re: request - Village Council dates

Thank you so much for your response, Kathy.
What time of day does the Council meet?

6.11

aboffice@albertabeach.com

From: lorna porter <eastendbus@gmail.com>
Sent: Tuesday, February 4, 2020 11:17 AM
To: undisclosed-recipients:
Subject: East End Bus Society Annual Meeting
Attachments: NOTICE OF ANNUAL MEETING.docx

Good Morning,

Please find attached the notice of Annual Meeting for East End Bus Society.

At the meeting, directors share the societies insights with stakeholders about the past year's performance, strategies and outlook going forward. This will allow interested parties to higher gains by staying invested in the operations of Lac Ste. Anne East End Bus Society in the following year.

Please RSVP by Wednesday, March 25TH, 2020 if attending the AGM for Lac Ste. Anne East End Bus Society. If you need further information please feel free to contact me.

—
Lorna Porter
Seniors Event Coordinator
Lac Ste. Anne East End Bus Society
780 905-3934
eastendbus@gmail.com

LAC STE. ANNE
EAST END BUS
SOCIETY

2020 Notice of Annual Meeting

To be held on Wednesday March 25th, 2020

A notice convening the Annual Meeting of East End Bus Society to be held at Onoway Civic Center 4812 51 St, Onoway, AB T0E 1V0 on Wednesday, March 25th 2020 at 11:00 am.

Please RSVP to Lorna Porter at eastendbus@gmail.com by Monday, March 11th 2020 if you are attending.

aboffice@albertabeach.com

From: lorna porter <eastendbus@gmail.com>
Sent: February 6, 2020 10:36 AM
To: undisclosed-recipients:
Subject: Fwd: East End Bus Society Annual Meeting
Attachments: NOTICE OF ANNUAL MEETING.docx

My apologizes please RSVP by Wednesday, March 11th if you will be attending the Annual Meeting of Lac Ste. Anne East End Bus Society.

Thank you,

Good Morning,

Please find attached the notice of Annual Meeting for East End Bus Society.

At the meeting, directors share the societies insights with stakeholders about the past year's performance, strategies and outlook going forward. This will allow interested parties to higher gains by staying invested in the operations of Lac Ste. Anne East End Bus Society in the following year.

Please RSVP by Wednesday, March 25TH, 2020 if attending the AGM for Lac Ste. Anne East End Bus Society. If you need further information please feel free to contact me.

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Lorna Porter
Seniors Event Coordinator
Lac Ste. Anne East End Bus Society
780 905-3934
eastendbus@gmail.com

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Lorna Porter
Seniors Event Coordinator
Lac Ste. Anne East End Bus Society
780 905-3934
eastendbus@gmail.com

aboffice@albertabeach.com

From: Law, Kayla <kayla.law@fortisalberta.com>
Sent: Wednesday, February 12, 2020 11:01 AM
Cc: Hunka, Dave
Subject: 2020 FortisAlberta Approved Rates
Attachments: 2020 FortisAlberta Approved Rate Letter Final.pdf

Good morning,

FortisAlberta is the primary electricity distribution service provider for your area. The attached letter is to inform you about our 2020 rates that have received approval by the Alberta Utilities Commission (AUC).

Should you have any questions please contact your Stakeholder Relations Manager or Dave Hunka.

Thank you.

Kayla Law | Stakeholder Relations Advisor

FortisAlberta Inc. | 100 Chippewa Road, Sherwood Park AB. T8A 4H4 | Tel: 780-464-8816 | Cell: 780-554-4888 | Fax: 780-464-8398

www.fortisalberta.com





February 12, 2020

RE: Approved FortisAlberta 2020 Distribution Rates

As a follow up to our correspondence of September 2019, FortisAlberta has received approval from the Alberta Utilities Commission (AUC) for FortisAlberta's distribution rates, effective January 1, 2020. In addition, the AUC has approved transmission rider rates effective January 1, specifically the Balancing Pool Allocation Rider, Base Transmission Adjustment Rider and the Quarterly Transmission Adjustment Rider. FortisAlberta collects and flows through all transmission costs billed by the Alberta Electric System Operator (AESO) as approved by the AUC.

The attached chart illustrates the estimated percentage and average changes for each rate class based on estimated consumption and demands between a December 2019 and January 2020 bundled bill from your retailer. The bundled bill percentages indicated on the attached chart will vary slightly compared to the version you received in September, as it reflects the transmission rider rate adjustments.

The Maintenance Multiplier under Rate 31 was approved to be reduced from 1.09 to 1.08 for those streetlights identified in FortisAlberta's LED conversion program. In addition, adjustments were approved by the AUC for the Maximum Investment Levels effective January 1, 2020. The chart reflecting these approved levels is also included in this correspondence.

The AUC also approved an update for Option D - Flat Rate Option on an interim basis. This offer would accommodate the connection of multiple low wattage, customer-owned and installed, non-lighting devices at multiple disparate locations without attracting a rate minimum charge and retailer administration charge for each device connected. This offer is upon agreement with the customer and at the discretion of FortisAlberta.

We thank you for the opportunity to advise you of these updates. Please feel free to contact me or your Stakeholder Relations Manager should you have any questions or require further information.

Sincerely,

A handwritten signature in black ink, appearing to read "Dave Hunka".

Dave Hunka, Manager, Municipalities & Key Accounts North
P: (780) 464-8311
C: (780) 868-7040
E: Dave.Hunka@FortisAlberta.com

**2020 Annual Rates
Average Monthly Bill Impacts by Rate Class
Including Energy, Retail, and DT Rates & Riders**

Rate	Rate Class Description	Consumption Usage	Demand Usage	Monthly/Seasonal Bill			
				Dec 2019 Bill	Jan 2020 Bill	\$ Difference	% Change
		300 kWh		\$74.91	\$73.27	-\$1.64	-2.2%
11	Residential*	640 kWh		\$123.53	\$119.91	-\$3.62	-2.9%
		1200 kWh		\$203.64	\$196.74	-\$6.90	-3.4%
		900 kWh	5 kVA	\$186.36	\$188.64	\$2.28	1.2%
21	Farm*	1,400 kWh	10 kVA	\$308.58	\$314.00	\$5.42	1.8%
		7,500 kWh	25 kVA	\$1,207.79	\$1,199.45	-\$8.34	-0.7%
		6,000 kWh	20 kW	\$1,524.48	\$1,408.41	-\$116.07	-7.6%
26	Irrigation*	14,518 kWh	33 kW	\$3,112.71	\$2,804.72	-\$307.99	-9.9%
		45,000 kWh	100 kW	\$9,518.92	\$8,560.99	-\$957.93	-10.1%
31	Streetlighting (Investment)	5,144 kWh	12,500 W	\$3,025.64	\$3,014.25	-\$11.39	-0.4%
38	Yard Lighting	5,000 kWh	12,000 W	\$1,991.56	\$1,963.26	-\$28.30	-1.4%
	Rates 31 and 38 is based on 100 HPS Lights in assorted fixture wattages.						
		1,083 kWh	5 kW	\$208.69	\$205.57	-\$2.76	-1.3%
41	Small General Service*	2,165 kWh	10 kW	\$393.58	\$387.53	-\$6.05	-1.5%
		10,825 kWh	50 kW	\$1,875.55	\$1,843.16	-\$32.39	-1.7%
		2,590 kWh	7.5 kW	\$448.87	\$457.19	\$8.32	1.9%
44/45	Oil and Gas Service*	5,179 kWh	15 kW	\$863.89	\$877.04	\$13.15	1.5%
		25,895 kWh	75 kW	\$4,122.09	\$4,167.24	\$45.15	1.1%
		32,137 kWh	100 kW	\$4,156.92	\$3,892.03	-\$264.89	-6.4%
61	General Service*	63,071 kWh	196 kW	\$7,805.48	\$7,268.53	-\$536.95	-6.9%
		482,055 kWh	1500 kW	\$54,200.50	\$49,870.85	-\$4,329.65	-8.0%
		824,585 kWh	2500 kW	\$96,391.19	\$89,469.48	-\$6,921.71	-7.2%
63	Large General Service*	1,529,869 kWh	4638 kW	\$165,456.98	\$151,562.48	-\$13,894.50	-8.4%
		3,298,338 kWh	10,000 kW	\$349,010.69	\$317,628.82	-\$31,381.87	-9.0%
65	Transmission Connected Service	The Distribution Component will increase from \$37.49/day to \$39.17/per day.		The Transmission Component is the applicable rate of the Alberta Electric System Operator (AESO).			

*Typical average consumption based on rate class

Riders Included:

Municipal Franchise Fee (Average by Rate Class)
Municipal Assessment Rider (0.94% on July 1, 2019)
Base TAR & 2020 Base TAR
2019 Q4 QTAR
Jan 2019 BPAR & 2020 BPAR

Retail / Energy Price Assumptions:
Rates 11 thru 44 -- Oct 2018 to Sep 2019 Average
EEAI RRT Rates
Rates 61 & 63 -- Aug 2018 to Jul 2019 Average EPCOR
Default Supply Rates

APPENDIX "B" – CUSTOMER CONTRIBUTIONS SCHEDULES **

**Table 1
Maximum Investment Levels for Distribution Facilities
When the Investment Term is 15 years or more**

Type of Service	Maximum Investment Level
Rate 11 Residential	\$2,583 per service
Rate 11 Residential Development	\$2,583 per service, less FortisAlberta's costs of metering and final connection
Rate 21 Farm and Rate 23 Grain Drying	\$5,860 base investment, plus \$839 per kVA of Peak Demand
Rate 26 Irrigation	\$5,860 base investment, plus \$933 per kW of Peak Demand
Rate 38 Yard Lighting	\$833 per fixture
Rate 31 Streetlighting (Investment Option)	\$3,016 per fixture
Rate 41 Small General Service	\$5,860 base investment, plus \$933 per kW of Peak Demand
Rate 45 Oil and Gas Service	\$5,860 base investment, plus \$933 per kW of Peak Demand FortisAlberta invests as required per unmetered to metered service conversion program.
Rate 61 General Service (less than or equal to 2 MW)	\$5,860 base investment, plus \$933 per kW for the first 150 kW, plus \$117 for additional kW of Peak Demand
Rate 63 Large General Service (over 2 MW) (Distribution Connected)	\$106 per kW of Peak Demand, plus \$116 per metre of Customer Extension

**Alberta Utilities Commission (AUC) Decision 24875-D01-2019, December 16, 2019
Maximum Investment Levels are reduced if the expected Investment Term is less than 15 years.

11. P



GROWTH Alberta
Your Business. Our Future.

t 780.674.3140 f 780.674.2777 www.growthalberta.com

5306 - 49 Street, Barrhead, AB T7N 1N5

February 4, 2020

Alberta Beach
4935 50 Avenue, PO Box 278
Alberta Beach, Alberta
T0E 0A0

RE: GROWTH Alberta Strategic Planning Session

GROWTH Alberta is a Regional Economic Development Alliance that adds value to the region by initiating projects that build capacity, foster collaboration for growth and entice entrepreneurship, business retention, expansion and attraction. Under this mandate, we are currently delivering several initiatives including broadband, finalizing investment readiness projects, tourism development (semi-annual travel guides, regional summit, regional history assets, etc.). These projects leverage and pool resources to ensure our vision of working together to provide tools to grow our regional economy, especially in challenging fiscal times.

Communities are strengthened by regional partnerships and we welcome your input and participation in developing a strategic plan and assist in forming direction for GROWTH Alberta moving forward. The session is being held on **February 24th from 10:00am to 3:00pm at the Barrhead Golf Club**. Here we will highlight past successes, review our current project load and look for new and exciting initiatives that will assist in growing the regional economy.

Please send your input with up to four elected representatives and/or administrative staff as we strive to continue to undertake projects that add community and regional economic development value. If there are any questions and to **RSVP**, please feel free to reach out to our administrative office via email at manager@growthalberta.com or alternately by telephone at the number indicated above.

We look forward to hearing from you and working together to ensure we maximize the value that GROWTH Alberta can bring to the region.

Sincerely,

David Truckey,
Chairman, GROWTH Alberta

RECEIVED FEB 07 2020



Congratulations to the residents of Alberta Beach on the 100th anniversary of your community.

100 years! This is no small achievement. Alberta Beach was founded as a getaway destination for employees of the Canadian Northern Railway. It was incorporated in 1920 as a summer village centred on tourism and recreation, and its status was changed to village in 1999.

Today, Alberta Beach is still renowned for its welcoming shores and beautiful scenery, but it is also a vibrant community. Over the years, its residents have created a collective synergy and a unique lifestyle that make this centennial village a wonderful place to live, work and play.

Congratulations on this centennial anniversary milestone.



Her Excellency the Right Honourable Julie Payette
Governor General of Canada

aboffice@albertabeach.com

From: NSWA <water@nswa.ab.ca>
Sent: January 27, 2020 4:18 PM
To: Jim
Subject: Into 2020 and Beyond



-  Facebook
-  Twitter
-  Instagram
-  Website
-  Email

IN STREAM Newsletter January 2020

FROM 2000 TO 2020 AND BEYOND

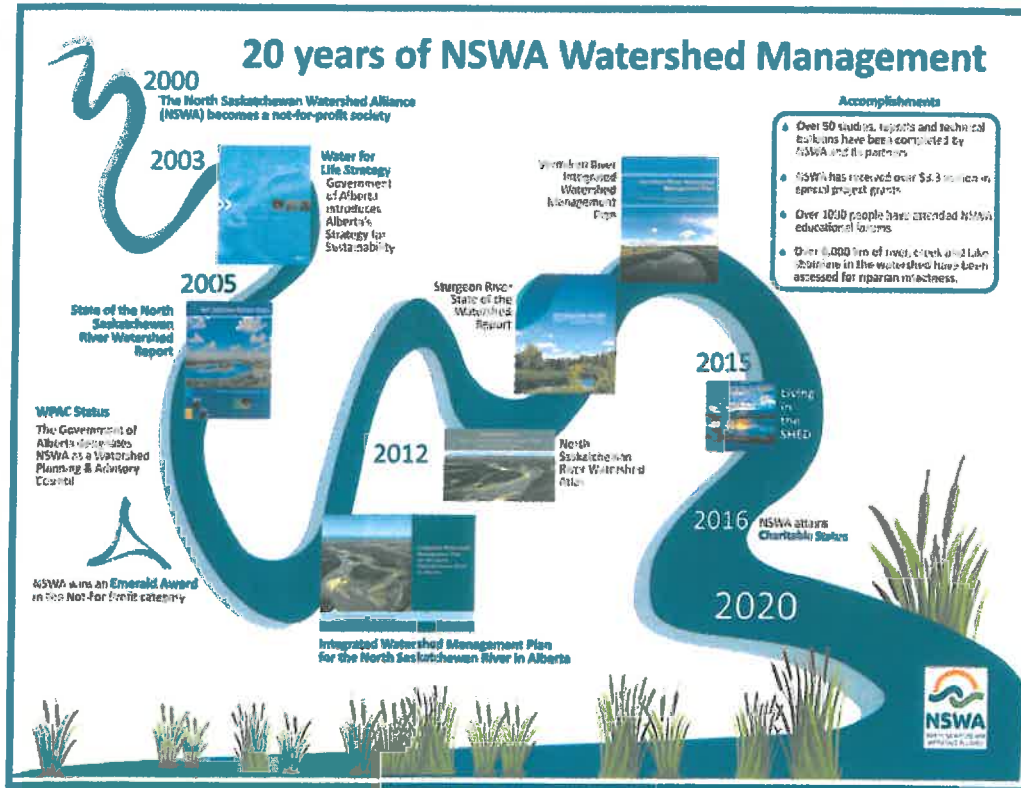
Celebrating 20 Years of Watershed Management

In 2020, NSWA is excited to celebrate 20 years of progress in watershed management of the North Saskatchewan River watershed!

We will have many special events and ways to celebrate - here are a few to start us off:

- Register for the first Forum of the decade "Celebrating 20 Years of Partnerships"
- *Living in the Shed* will be available all year at our special anniversary price of \$20

To keep up to date on what will be happening in 2020, check back on our our website throughout the year.



[NSWA WEBSITE](http://www.nswa.ca)

Registration is open!

NSWA FEBRUARY FORUM

February 27, 2020

20 YEARS OF PARTNERSHIPS IN WATERSHED MANAGEMENT

NEW LOCATION!

Woodvale Community Hall

4540 50 Street, Edmonton

T6L 6B6



Over the years, NSWA has made collaborative partnerships a priority. With so many successes to share, both of the 2020 NSWA Educational Forums will be focusing on the achievements of NSWA along with our partners in watershed management of the North Saskatchewan River watershed.

For our first forum on Feb. 27th, presentation topics will include:

- Collaboration with the Battle River Watershed Alliance on the Riparian Health Action Plan
- The Industrial Heartland Water Quality Program
- The Sturgeon River Watershed Management Plan and other local initiatives.

The forum will be held at Woodvale Community Facility in Edmonton (by the Millwoods Golf Course). Free registration but space is limited!

[REGISTER on EVENTBRITE](#)



NSWA's 20th Anniversary AGM

Oldtimers Cabin, Edmonton

June 17

1-4 pm

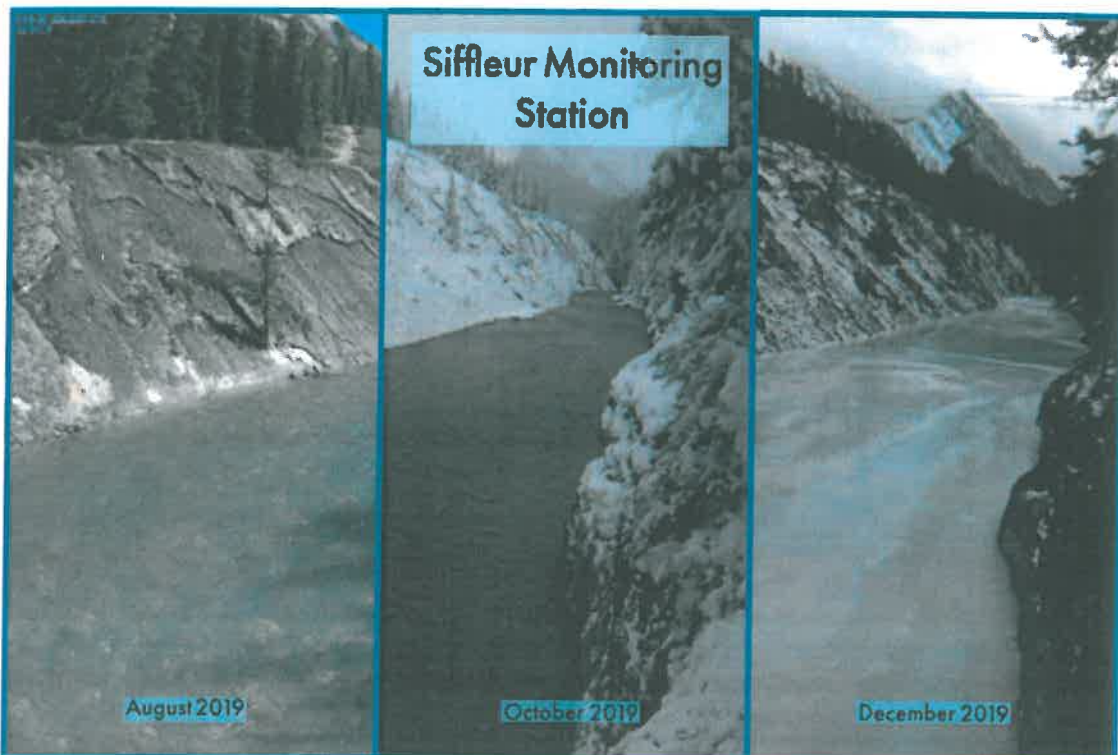
Reunion Celebration to Follow

4-8 pm

We will have special speakers at the AGM that will share their perspectives on NSW's 20 years of progress and achievements.

A Reunion Celebration will follow with appetizers and cash bar. A great chance to catch up with past staff, Board Directors and members. Special door prizes and raffles. We look forward to celebrating with you!

WaterSHED Project



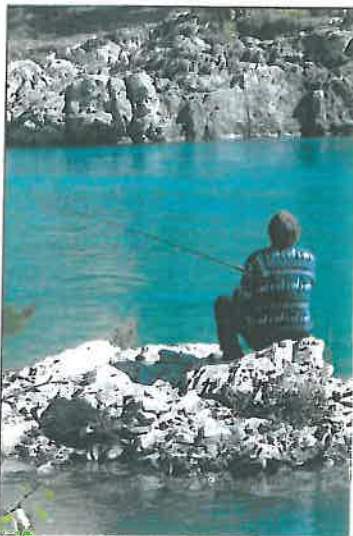
Camera Images from the Siffleur River Monitoring Station

The **WaterSHED Monitoring Program** is a unique partnership between Alberta Environment and Parks, EPCOR, North Saskatchewan Watershed Alliance and the City of Edmonton.

By combining and coordinating resources, including technical expertise, operational support and funding, we've created the North Saskatchewan River's most comprehensive river monitoring program. It encompasses 19 new or upgraded monitoring stations from the headwaters of the North Saskatchewan River to the Saskatchewan Border.

For more information and links to the cameras at some of the monitoring stations check the link below.

WaterSHED Project



FISHERIES MANAGEMENT SURVEY

Alberta Environment and Parks would like to hear your perspectives about fisheries and fisheries management, with a particular focus on enhancing recreational fishing opportunities across the province.

Feedback from Albertans will be reflected in the 2020 Alberta Sportfishing Regulations, which come into effect on April 1st. This feedback will also be considered as part of an updated fisheries management plan.

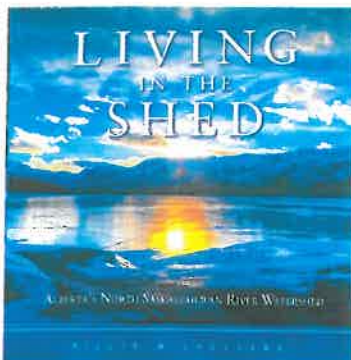
For more information on this initiative and to fill out the survey, go to the [Talk AEP website](#).

**20 YEARS OF MEMORIES -
DO YOU REMEMBER?**



Sharon Willianen was the Executive Director of NSWA from 2002 to 2006. She provided leadership for the State of the Watershed Project, and the initiation of the Integrated Watershed Management Plan.

In 2005, NSWA received an Emerald Award in the not-for profit association category (Photo: Candace Vanin, Chris Ward, Sharon Willianen, Tracy Scott). Today Sharon works for Alberta Environment and Parks as a Senior Manager, Ambient Air Policy.



2020 Anniversary Special

Living in the Shed is priced at \$20 per copy for our 20th Anniversary. Purchase your copies today at our [SHOP](#).

NSWA is a registered charity - for information on supporting our watershed projects go to our [DONATE](#) page.



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Our mailing address is:
202 9440 49 Street Edmonton, Alberta
Email water@nswa.ab.ca

Want to change how you receive these emails?
You can [update your preferences](#) or [unsubscribe from this list](#).

*Bud / Judy
cc: Council / Anita*

aboffice@albertabeach.com

From: Wendy Wildman <cao@onoway.ca>
Sent: February 1, 2020 4:34 PM
To: 'Kathy Skwarchuck'
Cc: administration@wildwillowenterprises.com
Subject: YS - \$250.00 for your anniversary

Kathy – further to our phone conversation yesterday, the Summer Village of Yellowstone would like to contribute \$250.00 to your 100th Anniversary Celebration.

A cheque will follow under separate cover.

W

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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Mayerthorpe

11.7



February 10, 2020

Dear Sir or Madam:



@Shop43directory



@Shop43biz

Re: Shop43.ca Regional Business Directory

The Town of Mayerthorpe is excited to announce the launch of our regional business web portal. Shop43.ca was developed to provide a one-stop directory based on the unique geography of Highway 43 (CanaMex Trade Corridor). As a compliment to local business promotion initiatives, Shop43.ca will enable businesses to reach a greater target market, and travelers and shoppers will have easy access to an extensive list of businesses and services along the Highway 43 corridor.

We invite the following communities to engage, encourage, and empower businesses along Highway 43 to register with Shop43.ca:

- | | | |
|--------------------------|---------------------------|----------------------------|
| Parkland County | MD of Greenview | Alexis Nakota Sioux Nation |
| Lac Ste. Anne County | Town of Fox Creek | City of Grande Prairie |
| Town of Onoway | Sturgeon Lake Cree Nation | Town of Wembley |
| Village of Alberta Beach | Town of Valleyview | Town of Beaverlodge |
| Town of Mayerthorpe | Sturgeon Heights | Village of Hythe |
| Woodlands County | Crooked Creek | Hamlets |
| Town of Whitecourt | County of Grande Prairie | Summer Villages |

We've enclosed glossy rack cards to assist in promoting Shop43.ca. These have also been sent to the Chambers of Commerce in the target area. Billboard signage is planned for key locations along the Highway 43 corridor to be installed in the coming months.

Thanks in advance for your support and your anticipated promotion of the Shop43.ca regional business directory. If you have any questions or require additional rack cards, please feel free to contact the Economic Development Officer with the Town of Mayerthorpe at 780-786-2416, Ext. 226.

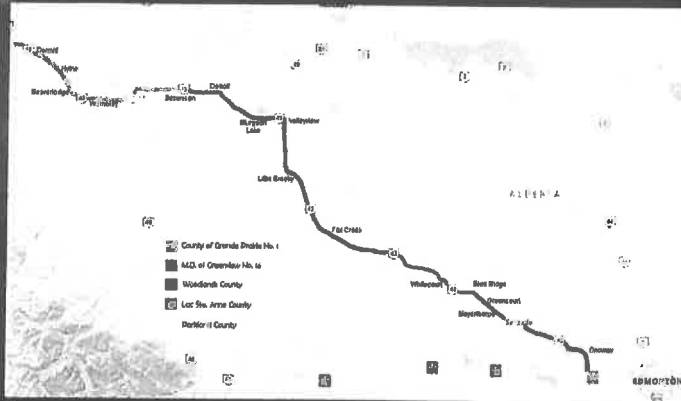
Respectfully,

Janet Jabush
Mayor

RECEIVED FEB 13 2020

Encl.

shop43.ca



- Business Directory for business along Highway 43
- Contact Information
- Hours of Operation

Shop 43 is a website designed to help business owners showcase their business offerings to prospective customers. You will be able to register your business and create an online profile. This online profile will showcase images of your business, a small write up that will provide details related to your business and the location of your business will be shown on an interactive map. This website will be accessible via web browser, tablet or mobile device.

The goal of Shop 43 is to provide local businesses along Highway 43 and area, a platform in which they can gain greater exposure to their business.

As a public user of Shop 43, you will be able to browse or search for local businesses along Highway 43 and area, or in in specific regions along Highway 43. Consumers will also be able to contact these businesses via the information that is provided by the business on their profile.

For more information or to register, please contact:

Economic Development & Communications
Officer
Town of Mayerthorpe
Box 420
Mayerthorpe, Alberta, T0E 1N0
P. 780.786.2416 (Ext. 226)
F. 780.786.4590

edo@mayerthorpe.ca

cc: Bud/Judy/Anita
See: Jim/Angela/Dary

aboffice@albertabeach.com

From: aboffice@albertabeach.com
Sent: January 30, 2020 5:36 PM
To: 'Wendy Wildman'
Cc: budlove53@gmail.com; Judy Valiquette (judyvaliquette@gmail.com)
Subject: RE: Alberta Beach's 100 Anniversary

Wendy,
That is wonderful news! Alberta Beach is very appreciative of Onoway's generous sponsorship towards our 100 Anniversary Celebrations. I will forward your email onto Councillor Bud Love & Judy Valiquette as they sit on the committee. Someone should be in touch with you soon, thanks Again!

Kathy Skwarchuk,
CAO
Alberta Beach
Box 278
Alberta Beach, AB
T0E 0A0
Phone: 780-924-3181
Fax: 780-924-3313
aboffice@albertabeach.com

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From: Wendy Wildman <cao@onoway.ca>
Sent: January 28, 2020 5:00 PM
To: 'Kathy Skwarchuk' <aboffice@albertabeach.com>
Cc: 'Debbie Giroux' <debbie@onoway.ca>
Subject: Alberta Beach's 100 Anniversary

Kathy – Onoway is looking at supporting your anniversary event and would like to sponsor either the horse drawn wagon or express train.

You don't have anything for sponsorship levels – we were thinking \$500.00 to \$1,000.00 if that would get us a banner of some sort on the wagon or train acknowledging Onoway's support of your 100th Anniversary.

Let me know.

W

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0

12.9

GRASMERE GRIZZLIES

ENHANCEMENT SOCIETY

“Scientists have recently determined that it takes approximately 400 repetitions to create a new synapse in the brain – unless it is done with play, in which case, it takes between 10 and 20 repetitions!”

- Dr. Karyn Purvis

January 30, 2020

Mayor Jim Benedict and Council Members
Village of Alberta Beach
P.O. Box 278, 4935-50th Avenue
Alberta Beach, AB T0E 0A0

Dear Mayor Benedict and Council Members,

Grasmere Grizzlies Enhancement Society is proud to announce that the Playground Project is now underway! Our community volunteers are embarking on a massive fundraising campaign to fund a new state-of-the-art playground at Grasmere School in Alberta Beach. We are hopeful that the Village of Alberta Beach will partner with our organization, and other local community groups, to create a legacy for the current, and future, children of the Alberta Beach area.

Grasmere Grizzlies Enhancement Society is a not-for-profit society with a goal of supporting Grasmere School through fundraising efforts aimed at supporting and enhancing school programs. Grasmere school is a small rural school which offers programming for students in Kindergarten through Grade 7 in the Northern Gateway School Division. The current playground is the original playground was built with the school in 1986. Small sections have been updated, but we are looking to install a new, modern playground for our students and many children in the community to use and enjoy for years to come.

We are requesting financial support from our many community partners as this is a very large endeavor for our small community and requires a lot of support. The total budget for this project exceeds \$300,000. We do, however, understand that economic times are challenging and would graciously accept any sponsorship that you would be able to provide. I have attached the Sponsorship opportunities and benefits of this project within the proposal.

Our construction goal will be in the Summer 2020. In addition to the playground, we will be installing a beautiful donor wall to display all of our generous community partners in recognition of their support.

If you have any questions or require more information, please don't hesitate to contact me at 780-918-5049.

Sincerely,



Sandra Wouters

Co-Chair

Grasmere Grizzlies Enhancement Society - Playground Project

sandrawouters11@gmail.com

780-918-5049

Grasmere Grizzlies Playground Project

Anastasia Barnett

Melissa Gordon
PO Box 210

Amber Lentz
Crystal Robinson
ALBERTA BEACH

Tyla Thomsen
ALBERTA

Judy Valiquette
T0E0A0

Sandra Wouters



Grasmere School

Alberta Beach, AB

May 16, 2019

Design #1134540-01-03

Pricing

Supply playground equipment (Landscape Structures Inc.)	\$188,320.00
Supply swing mats	\$4,178.00
Install playground equipment (Habitat Systems Inc.)	\$52,780.00
Supply 450cubic yards of Habitat's engineered wood fibre surfacing to a 12" depth,	\$22,794.00
Installation of the above wood fibre surfacing	\$8,307.00
Supply and install 340 lineal feet of 6 x 6 double stacked wooden borders	\$11,339.00
Site Work – removal of equipment, relocating climbing wall and slide, concrete cutting *removal of pea gravel and levelling of site to be completed by others	\$10,272.00
Subtotal	\$297,990.00
GST @ 5%	\$14,899.50
Total	\$312,889.50

Habitat Systems will invoice for equipment and installation on the pre-arranged *installation date*. If installation is postponed, the customer will be invoiced for equipment only. Installation is invoiced upon project completion. Pricing in this quotation is valid for 30 days, unless otherwise stated.

Listed taxes (GST) are applicable and need to be paid by purchaser. Pricing includes freight costs to site. Delivery is approximately 5-6 weeks. Past due amounts will be charged 2% interest compounded monthly (26.82% per annum), starting on the first day past the due date. Installation terms are included.

If you wish to place an order, please sign where indicated below and fax back to our office to (604) 294-4002 or toll free at 1 (866) 294-4002.

Print Name: _____ Date: _____

Signature of Acceptance: _____ Title: _____

PO Number (if applicable): _____

Delivery Address: _____

Installation Address: _____

Site Contact Name: _____ Phone #: _____

Invoicing Name & Address: _____

Colours / Palette: _____

Better playgrounds.
Better world.™
playlsi.com

Proudly presented by:



GRASMERE GRIZZLIES

ENHANCEMENT SOCIETY

Playground - Frequently Asked Questions

Q: Why new playground equipment?

A: The wooden structure in the main playground area was built in 1986 when the school was built. It has been maintained and small sections updated. It is time to replace with state-of-the-art equipment.

Q: Why Engineered Wood Fibre for ground surfacing?

A: Engineered Wood Fibre was chosen as the best option for ground surfacing due to accessibility, cost and maintenance. Other options looked at were gravel, sand, wood chips and pour in place rubber surfacing.

Q: Is any of the existing equipment still usable?

A: Yes! We are keeping the existing swings, existing stand-alone slide and moving the climbing wall into the main playground area.

Q: Has Grasmere Grizzlies Enhancement Society applied for Grants, Fundraising and Casino?

A: Yes, many grants have been reviewed and have been applied for based upon eligibility. We have been doing a variety of fundraisers over the past 3 years. As well as, we did one Casino in November 2016 and will be doing another Casino November 2019.

Q: What will happen if GGES does not raise all the necessary funds?

A: The project design and budget will be modified based upon the funds available and install will be Summer of 2020.

Q: Has the Community Install been considered?

A: Yes, we do have the option for a community installation, which we will be required to source out, organize and ensure the attendance of these volunteers. The volunteers would take direction from and work with the Install Company to make this happen. It will likely be a Friday, Saturday & Sunday.

Q: When does the ordering of equipment and booking the installation company need to be completed?

A: Mid to late April 2020.

GRASMERE GRIZZLIES

ENHANCEMENT SOCIETY

DONOR RECOGNITION LEVELS PLAYGROUND PROJECT

Diamond \$15,000

NAME RECOGNITION WITH PLAQUE ON/NEAR SPONSORED COMPONENT
DIAMOND RECOGNITION PLACED AT PLAYGROUND SITE
RECOGNITION ON SOCIAL MEDIA PLATFORMS INCLUDING LOGO
THANK YOU AD ON THE SCHOOL DIGITAL SIGN
INVITATION AND RECOGNITION AT RIBBON CUTTING CEREMONY
THANK YOU AD IN LOCAL LAC STE ANNE BULLETIN

Platinum \$10,000

PLATINUM RECOGNITION PLACED AT PLAYGROUND SITE
RECOGNITION ON SOCIAL MEDIA PLATFORMS INCLUDING LOGO
THANK YOU AD ON THE SCHOOL DIGITAL SIGN
THANK YOU AD IN LOCAL LAC STE ANNE BULLETIN
INVITATION AND RECOGNITION AT RIBBON CUTTING CEREMONY

Gold \$5,000

GOLD RECOGNITION PLACED AT PLAYGROUND SITE
RECOGNITION ON THE SOCIAL MEDIA PLATFORMS INCLUDING LOGO
THANK YOU AD ON THE SCHOOL DIGITAL SIGN
INVITATION AND RECOGNITION AT RIBBON CUTTING CEREMONY

Silver \$2,500

SILVER RECOGNITION PLACED AT PLAYGROUND SITE
RECOGNITION ON SOCIAL MEDIA PLATFORMS
INVITATION AND RECOGNITION AT RIBBON CUTTING CEREMONY

Bronze \$1,500

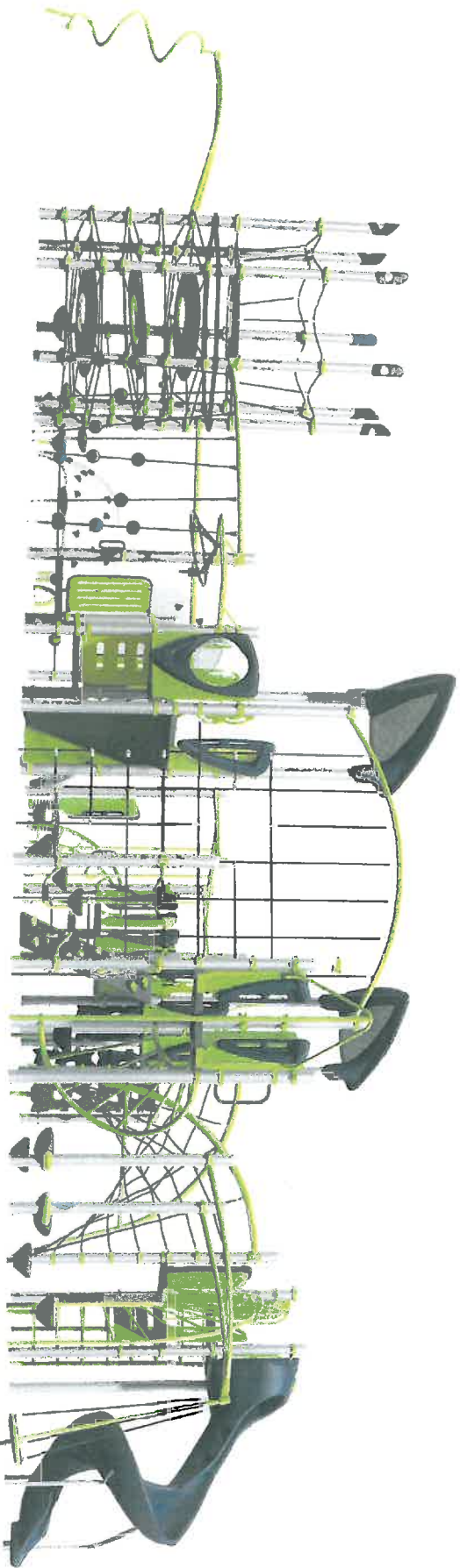
BRONZE RECOGNITION PLACED AT PLAYGROUND SITE
RECOGNITION ON SOCIAL MEDIA PLATFORMS
INVITATION AND RECOGNITION AT RIBBON CUTTING CEREMONY

Friends \$200 to \$500

FRIENDS RECOGNITION PLACED AT PLAYGROUND SITE
INVITATION AND RECOGNITION AT RIBBON CUTTING CEREMONY

Grasmere School - Main Playground

Alberta Beach, AB May 15, 2019 1134540-01-03



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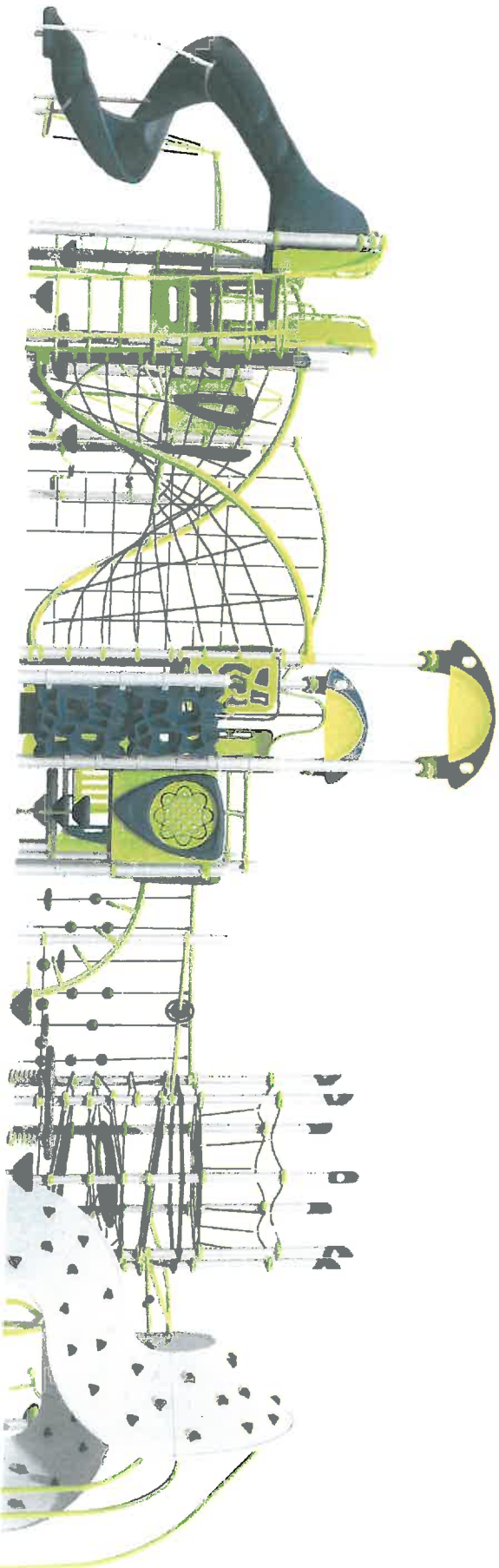
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Grasmere School - Main Playground

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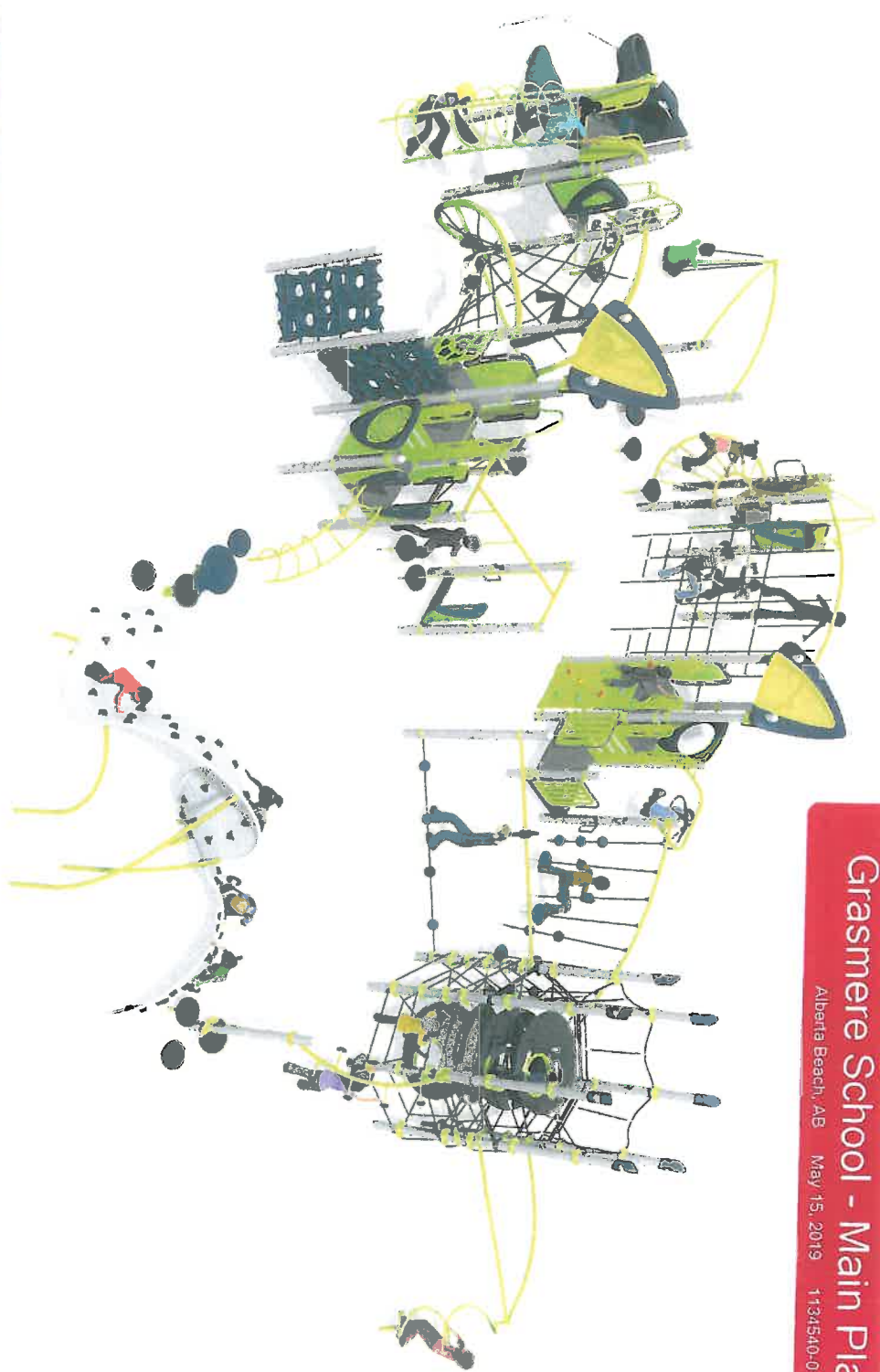
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Habitat Systems'

— ENGINEERED WOOD FIBRE —

Habitat Systems' Engineered Wood Fibre playground surfacing is manufactured with only the highest quality virgin wood and provides a stable, nontoxic and slip resistant surface to play.

Today you can significantly reduce the risk of injuries by installing material with the best fall safety rating on the market. Our surfacing is 100% natural engineered wood fibre, carcinogen free, and fully certified by the International Play Equipment Manufacturing Association (IPEMA).



Engineered Wood Fibre Specification Sheet

Description

Habitat Systems' Engineered Wood Fibre:

- I. is comprised of softwoods and/or hardwoods. Pieces within the blend of randomly sized wood fibre primarily do not exceed 1.5 inches in length; however, it is generally accepted that some oversized pieces are present after the screening and sorting process. The blend contains 10% - 20% fines to aid in compaction
- II. is non-toxic and does not contain any recycled wood products or any wood containing paint or chemical additives
- III. has minimal bark and is free of twigs, leaf debris, and other organic material

ASTM Testing Certification / CSA Compliance

Habitat Systems' Engineered Wood Fibre maintains compliance for the following standards as set forth by the American Standard for Testing Materials (ASTM) and Canadian Standards Association (CSA) for surface systems under and around playground equipment.

1. ASTM F-1951-99 (Previously ASTM PS 83-97) Determination of Accessibility of Surface Systems Under and Around Playground Equipment
2. ASTM F-1292-04 IMPACT ATTENUATION of Surface Systems Under and Around Playground Equipment
3. ASTM F-2075/4.4 & 4.6 Standard Specific for Engineered Wood Fibre for use as a Playground Safety Surface Under and Around Playground Equipment
4. Habitat Systems' Engineered Wood Fibre meets or exceeds the standards set forth in the Canadian Standards Association (CSA) Z-614-14 document

IPEMA Certification

Habitat Systems' Engineered Wood Fibre maintains IPEMA certification for the production of playground surfacing. In the interest of public playground safety, IPEMA provides an independent laboratory which validates a manufacturer's certification of conformance to ASTM F-1292-04. A list of current validated products, their thickness and critical height may be viewed at WWW.IPEMA.ORG.



aboffice@albertabeach.com

From: Karen Ankerstein <karen@RMAInsurance.com>
Sent: January 22, 2020 9:00 AM
To: Karen Ankerstein
Cc: Sheila Ashton
Subject: Genesis Annual General Meeting Notice
Attachments: GRIE 2020 AGM Official Meeting Notice Letter.pdf; Genesis Reciprocal Insurance Exchange AGM Proxy .pdf



RE: Genesis Annual General Meeting

Genesis Reciprocal Insurance Exchange will be holding its Annual General Meeting March 16, 2020 at 4:15 pm, in Edmonton. The AGM will take place at the Edmonton Convention Centre (formerly the SHAW Conference Centre) and will be run in conjunction with the RMA Spring Convention.

Please find the proxy document attached. The proxy allows for a member to choose an individual other than an elected or administrative official to vote on their behalf. An option exists to defer the proxy vote to Genesis's Principal Attorney. The Agenda, 2019 Audited Financials and 2019 Actuarial Report will be sent out before the end of February.

For any questions regarding this meeting, please contact Sheila Ashton at sheila@rmaalberta.com or at 780-955-8409.

Thanks,

Duane Gladden
Genesis Principal Attorney

Karen Ankerstein

Administrative Support



Office: 780.955.8409
Fax: 780.955.3615
RMAAlberta.com

2510 Sparrow Drive, Nisku, Alberta T9E 8N5 780.955.3639



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January 22, 2020

RE: Genesis Annual General Meeting

ATTN: Genesis Subscriber

Please note that this is the official notice of the AGM for Genesis Reciprocal Insurance Exchange. The meeting will take place **March 16, 2020, from 4:15 pm - 5:15 pm, at the Edmonton Convention Centre (formerly the SHAW Conference Centre), 9797 Jasper Avenue, Edmonton, Alberta in Salon 4.** The meeting will be followed by an open house sponsored by the RMA Business Services within the tradeshow in Halls A,B& C. All subscribers to Genesis should find attached a proxy form to appoint an individual to attend the meeting if they are unable to attend.

We are committed to holding our AGM's at the RMA Spring Convention each year. **We hope that each subscriber will have an elected or administrative official in attendance,** or assign a proxy. We strongly encourage all subscribers to participate.

Please find the proxy document attached. The Agenda, 2019 Audited Financials and 2019 Actuarial Report will be sent out before the end of February.

For any questions regard this meeting please contact Sheila Ashton at sheila@rmaalberta.com, or at 780-955-4093.

Sincerely,

Duane Gladden
Genesis Principal Attorney



**ANNUAL GENERAL MEETING OF
THE GENESIS RECIPROCAL INSURANCE EXCHANGE
PROXY**

The Undersigned Subscriber to the Genesis Reciprocal Insurance Exchange ("Genesis") hereby appoints: (choose one)

OR

Duane Gladden, Director of Business Services of the RMA and Genesis Principal Attorney

to act as proxy at the Annual General Meeting of Genesis to be held on Monday, March 16, 2020.

My proxy shall have full authority to vote on behalf of the Undersigned.

Dated _____, 2020.

Subscribing Member

Signing Officer

***Note that no proxy is required if a member is represented at the meeting by its most senior elected or most senior administrative personnel.**

12.c

S.V.L.S.A.C.E

SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST

P.O. Box 8 Alberta Beach, AB. T0E 0A0
(ph.)780-967-0271 (fax) 780-967-0431

January 30th, 2020

Mayor Jim Benedict and Council
Village Administration Office
4935-50th Ave. P.O. Box 278
Alberta Beach, AB. T0E-0A0

Dear Mayor Benedict and Council,

RE: STANDING INVITATION TO ATTEND FUTURE SVLSACE MEETINGS

In reference to the above, please be advised that during our October 5th, 2019 regular meeting, the Summer Villages of Lac Ste. Anne County East resolved to extend an invitation to Alberta Beach Council to send representation to future SVLSACE meetings.

Traditionally, SVLSACE - an association of the twelve summer villages within the greater geographic boundary of Lac Ste. Anne County - has included a standing 'open floor' discussion with our elected counterparts for Lac Ste. Anne County during our fall, spring and summer regular meetings. As our member municipalities continue to acknowledge the importance of collaboration and share in many of the same regional and sub-regional initiatives as your municipality, SVLSACE considers it advantageous to invite representative of Alberta Beach to participate in our dialogue going forward.

Our next regular meeting is currently scheduled for Saturday February 29th, 2020. Pending your consideration of this invitation, an agenda will be circulated to your administration, for dissemination to council representative, closer to the date and will confirm relevant details, including location and approximate time for external delegations. While there is usually a very informal dialogue during these sessions, if you wish to attend and have a specific item you wish to discuss during any given meeting, we can certainly add it to the formal agenda. Alberta Beach and the Summer Villages have demonstrated a strong working relationship in the past and we want to ensure that we capitalize on every feasible opportunity to work together in the future.

If you would like to discuss this invitation further, or have any questions, please feel free to contact me directly. If you would like to confirm representation of your council to future meetings, please let me know that as well.

Sincerely,



Bernie Poulin,
Chairman

SVLSACE

Cc: Alberta Beach Administration

RECEIVED FEB 12 2020

January 28, 2020

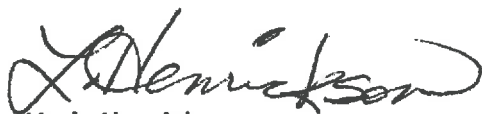
Village of Alberta Beach
PO Box 278
Alberta Beach, Alberta
T0E 0A0

Mayor and Council,

Please accept this notice of the termination of the contract between the Village and EnCompass Planning and Development Services to provide planning and development services for Alberta Beach. As requested in our current contract we are providing 3 months' notice effective May 1, 2020.

It has been a pleasure to work with Council and Administration.

Yours truly,



Linda Henrickson
Co-owner

Kim Kozak
Co-owner

Lana Kim Kozak
RR 3, Site 303, Comp 77
Onoway, Alberta T0E 1V0

January 29, 2019

Dear Kathy Skwarchuk,

It is with regret that I am tendering my 90 days resignation for the current contract with Alberta Beach.

I genuinely enjoy representing and working for Alberta Beach as their Development Officer and hope you would consider me to continue serving Alberta Beach in this capacity. My submission of this resignation letter is by no means saying that I am unhappy working for Alberta Beach.

I believe that I have already developed positive contacts regarding future development and solutions with many of the Alberta Beach residents and would be honored to be able to continue to provide my services under a new contract.

However, I need to end the partnership with Encompass Planning and Development Services. The existing partnership with Linda Henrickson has broken down due to irreconcilable differences. With a partner of Encompass Planning and Development Services relocating to Calgary has shown that Encompass Planning and Development cannot provide the professional service level needed for Alberta Beach. Therefore, please accept my resignation letter for the current contract.

I have invested several hours reviewing the Land Use Bylaw and would welcome your consideration to allow me to continue to do so, as the Development Officer for Alberta Beach.

I want to thank you and Council for allowing me the opportunity to provide my services, knowledge, and expertise to the municipality, residents, and contractors of Alberta Beach. I have enclosed a list of my references for you and Council, so you may contact them to obtain my work experience and character, as I believe that I am still an excellent candidate to provide Alberta Beach with Development and Planning Services.

Respectfully yours,



Lana Kim Kozak

Kim Kozak
4, 2406 Twp. Rd. 540
Onoway, Alberta T0E 1V0
(587) 988-7669

pkozak@telus.net

February 6, 2020

Kathy Skwarchuk – CAO
Village of Alberta Beach
PO Box 278
Alberta Beach, Alberta T0E 0A0

aboffice@albertabeach.com

**Re: Proposal to provide contracted Planning and Development Officer services
for the Village of Alberta Beach**

Dear Kathy,

Please consider this proposal for the provision of contracted Planning and Development Officer services to the Village of Alberta Beach. With my network and resources available to me, I can deliver professional services that will meet the needs of the Village.

I would be able to offer seven days a week of development support services to the residents, contractors, and agents representing residents of Alberta Beach. The days and hours would range from Monday through Friday, 12:00 pm to 12:45 pm, and 4:30 pm to 9 pm. Saturday, Sunday, and Statutory Holidays hours from 8 am to 9 pm.

The services provided would be through email, phone, and one on one support to offer enhanced customer service and rapid response time. My vehicle is insured for business purposes, and I carry a two million dollar (\$2,000,000) professional liability insurance provided through Intact Insurance.

Please find below schedule "A" of the fee schedule for development and planning services.

I am available to meet with you and/or Council to further discuss my proposal.

Sincerely,

Lana Kim Kozak, Development Officer

Lana Kim Kozak
RR 3 Site 303 Comp 77
Onoway, Alberta T0E 1V0
587-988-7668
pkozak@telus.net

PROFESSIONAL AND PERSONAL REFERENCES

Paul Hanlan RPP MCIP
Chief Administrative Officer for Thorhild County
801 – 1st Street
Box 10
Thorhild, Alberta T0A 3J0
Office: 1-877-398-3777
Mobile: 780-919-2924

Karen Kormos
Supervisor of Development Planning
53109A Highway 779
Parkland County, Alberta T7Z 1R1
Office: 780-968-8888

Vicky Beck
Safety Codes Administrative Coordinator
53109A Highway 779
Parkland County, Alberta T7Z 1R1
Office: 780-968-8888

Gloria Hudema
Development Clerk
53109A Highway 779
Parkland County, Alberta T7Z 1R1
Office: 780-968-8888

SCHEDULE "A"

PROPOSED Schedule of Fees

Village of Alberta Beach

PROVISION OF DEVELOPMENT OFFICER SERVICES

\$1,550 per month (plus GST)

- Assume the role and function of the Development Authority for Village.
 - Answer all development-related inquiries.
 - Prepare and issue (through Village Office) all Development Permits.
 - Prepare and issue (through Village Office) required Development Permit notification(s).
 - Prepare Encroachment: Agreements or Letter of Consent.
 - Register Encroachment Agreements with Land Titles. (Alberta Beach to reimburse the registration costs).
 - Undertake and complete necessary compliance monitoring of all issued permits.
 - Prepare and issue (through Village Office) all Compliance Letters
- o **FLAT FEE – no charges for mileage, phone calls or office supplies**
- o **AND – the Village would collect - and retain - all fees and charges**

OPTIONAL SERVICE – Four (4) hours per month of Professional Planning Support

\$250.00 per month (plus GST)

- Access to a professional planner for administrative assistance/support and/or to attend meetings representing the planning aspects or concerns of the Village.
- Strictly intended (as required) for Planning (and Development Authority) support and advice provided to Village Administration.
- Direction to Contractor regarding such planning support provided through the CAO.
- Hours would accrue month to month if not utilized by the Village (i.e. four (4) hours from January would carry forward to February if not utilized in that month).
- Up to a maximum of 24 hours (50% of each calendar year's accrual) would accrue from the calendar year to the following calendar year.

OPTIONAL SERVICE – Professional Planning Services (Project-based)

\$75 to \$100 per hour (plus GST)

- Access to a professional planner on a negotiated sub-contract basis for the completion of smaller planning specific projects as may be required by Council and directed by Administration.
- Subject to availability of the Planner and Development Officer.

TERMS AND CONDITIONS

- I would be prepared to sign an initial one (1) year Agreement (with an option to renew).
- The Contractor suggests a three (3) month notification requirement for either party to terminate Agreement. However, the Contractor is not opposed if the Village wished to retain a one (1) month termination clause for the municipality.
- The Contractor would bill monthly, and payment is expected within 30 days.



VILLAGE OF ALBERTA BEACH
COUNCIL AGENDA
REQUEST FOR DECISION

RECOMMENDATION

ITEM DESCRIPTION OR TITLE

Add a fee of \$15.00 to the fee schedule to obtain a current Certificate of Title for an applicant submitting a Development Permit Application.

BACKGROUND

- When an applicant submits a Development Permit Application, a current Certificate of Title is required to be provided;
- Currently, many applicants are not providing a Certificate of Title with their Development Permit Application;
- The applicant would be able to obtain a current Certificate of Title by pulling the title from Spin2 (Government Website) for a fee of \$10.00. The applicant may also get a title by going to any registry office; however, the cost is anywhere from \$15.00 to \$20.00;
- At this time, the Development Officer is obtaining a Certificate of Title through Alberta Beach's Assessor;
- Through my research, I have learned other municipalities are applying fees to their fee schedule to provide this service to their applicants;
- The Development Officer is not required to obtain a Certificate of Title for any Development Permit Application.

RECOMMENDATIONS

In the opinion of the Development Officer, an administration fee of \$15.00 is reasonable, as this service is optional. Also, this service will assist an applicant in submitting a completed Development Permit Application. Furthermore, this service would continue providing excellent customer service, not only to the residents of Alberta Beach but also for any contractor or agent representing a resident.

AGENDA ITEM NO.:

The Development Officer recommends to Council to approve adding a \$15.00 administration fee to the fee schedule.

CONCLUSION

The Development Officer has provided two (2) options to Council for consideration regarding the proposed recommendation, which are listed below:

First, Council may approve that a fee of \$15.00 be added to the fee schedule to obtain a current Certificate of Title for an applicant;

Or

Second, Council may refuse to add a fee to obtain a current Certificate of Title to the fee schedule.

February 12, 2019
Date Report Written


Kim Kozak - Development Officer

ATTACHMENTS

- Attachment "A" – The City of Spruce Grove, fee schedule
- Attachment "B" – Leduc County, fee schedule
- Attachment "C" – City of Lethbridge, fee schedule



DEVELOPMENT PERMIT APPLICATION SUPPORT DOCUMENTATION CHECKLIST

Select the appropriate Development Permit Application type, and submit required documentation listed with a complete application. Upon verification of complete application and calculation of permit cost, payment will be required.

All Development Permit Applications require the following:

- One (1) Certificate of Title or Land Title Search of the property obtained no more than 3 weeks prior to the date of the application. The Title or Search can be obtained from any Alberta Registries Office.
- Authorization from the Registered Owner. The titled owner may appoint an agent
- A complete application form.
- A complete Right of Entry form.

Is this good customer service?

Accessory Building Applications require the following:

Three (3) paper copies of a:

- Site Plan outlining the proposed development including the front, side and rear yard setbacks, including eaves, as well as dimensions of the proposed development;
- Exterior elevation drawings showing height, horizontal dimensions and finishing materials of all buildings, existing and proposed;
- Location of all easements and utility rights-of-way;
- Detached Garage Application Acknowledgement (For detached garage applications only)
- North Arrow

New Residential Developments require the following:

Three (3) paper copies of a:

- Site Plan outlining the proposed development including the front, side and rear yard setbacks, including eaves, as well as dimensions of the proposed development;
- Exterior elevation drawings showing height, horizontal dimensions and finishing materials of all buildings, existing and proposed;
- Interior floor plans, including the basement;
- Site Servicing and Grading drawings (if applicable);
- Location of all easements and utility rights-of-way;
- Lot Grading Permit Application
- Detached Garage Application Acknowledgement (For detached garage applications only)
- North Arrow

If you have questions please contact:

Residential Development – Tanya Ouellette 780 962-7634 ext 173

Non-Residential, Multi Family and Change of Use – Lori Kustra 780 962-7623 or
Karen Majeau 780-962-7589

Leduc County

PLANNING AND DEVELOPMENT

Planning and Development Subdivision & Development Permits Miscellaneous Fees

Item	Amount	GST	Total
By-Laws			
Land Use By-Law	\$53.00	\$2.65	\$55.65
Other	\$11.00	\$0.55	\$11.55
Studies & Plans			
Final/Adopted	\$27.00	\$1.35	\$28.35
Draft at Cost, Minimum	\$11.00	Exempt	\$11.00
Compliance Letter	\$100.00	\$5.00	\$105.00
Building condominium conversion Letter Per Unit	\$40.95	\$2.05	\$43.00
Land Use By-Law			
Rezoning	\$996.19	\$49.81	\$1,046.00
Municipal Development Plan/Area Structure Plan Review & Amendments and Outline Plans Inc. (plus any advertising at cost)	\$2,990.48	\$149.52	\$3,140.00
Appeals to SDAB	\$149.52	\$7.48	\$157.00
Title Searches			
Residential	\$10.48	\$0.52	\$11.00
Corporate	\$20.00	\$1.00	\$21.00

*Note
fee for
residential
&
commercial*

Subdivision

Item	Amount	GST	Total
Subdivision Application			
Drawing	\$200.00	\$10.00	\$210.00
Basic	\$439.05	\$21.95	\$461.00
Plus per each lot proposed	\$219.05	\$10.95	\$230.00
Approved Plan Endorsement			
Per Each Lot on Plan	\$164.76	\$8.24	\$173.00
Extension of Subdivision Approval Validity			
First	\$100.00	\$5.00	\$105.00
Second	\$200.00	\$10.00	\$210.00
Retroactive	\$249.52	\$12.48	\$262.00
Development Agreement Preparation	\$249.52	\$12.48	\$262.00
Subdivision Requiring New Water Main			
Residential (per lot)	\$210.00	Exempt	\$210.00
Small Commercial/Industrial (per lot)	\$314.00	Exempt	\$314.00
Large Commercial/Industrial (per lot)	\$419.00	Exempt	\$419.00



FEES

Residential	\$200.00
Light Industrial (Eg.: tank farm, salvage yard)	\$410.00
Residential Accessory (garages, decks, sheds)	\$160.00
Intensive Livestock Operations	\$200.00
Home Occupation/Home Based Business	\$110.00
Gravel Pit/Granular Extraction of any kind	\$50,000.00
Discretionary Permits including: Residential, and Residential Accessory with a variance request to setback or oversize structures	\$250.00
Re Application of an Existing approved Gravel Pit/ Granular Extraction of any kind	\$15,000.00
Commercial (Eg.: auto sales lot, restaurant, liquor store, kennel)	\$310.00
Gravel Pit/Granular Extraction Annual Site Inspection Fee	\$2,000.00

Heavy Industrial (E.g.: industrial plant, processing facility, aggregate processing)	\$5000.00
Business License – Annual	\$50.00

A current (within 14 days of today's date) Certificate of Title must be submitted with this application. If you are unable to supply a current title an additional charge of \$20 will apply. *is this fee to high?*

Penalty for starting the Development without a permit is **TRIPLE THE REGULAR FEE**

In addition to the development permit application fees specified in the schedule, the applicant is responsible for all reasonable fees and expenses incurred by the County in reviewing the development permit application, including but not limited to consultant fees.

A COMPLETED DEVELOPMENT PERMIT APPLICATION REQUIRES:

1. A completed application form.
2. A detailed site sketch.
3. Non-refundable application fee.
4. Current (within 14 days of today's date) Certificate of Title.
5. Signatures of **ALL** landowners.
6. Modular or Manufactured (Mobile) Home – indicate size and year; include photographs of all four (4) sides and floor plan; and must be no more than 20 years of age at the time of application.
7. Moved-In House – indicate size and year; include photographs of all four (4) sides and floor plan.
8. Approval from Alberta Infrastructure and Transportation, if required.
9. Appropriate technical reports or testing, at the discretion of the Development Authority.
10. Any additional information requested by the Development Authority.

** It is the responsibility of the Applicant/landowner to obtain any provincial permits (Safety Code permits) that may be required for the development (building, electrical, gas, plumbing, private sewage). Such permits are to be obtained from Lac Ste. Anne County.

Any documentation/information (including personal information) required for processing an application will become public once submitted to the Municipal Planning Commission (MPC) or the Development Authority for review and processing.



VILLAGE OF ALBERTA BEACH
COUNCIL AGENDA
REQUEST FOR DECISION

RECOMMENDATION

ITEM DESCRIPTION OR TITLE

Add a \$50.00 administration fee to the fee schedule for an Encroachment Agreement, Letter of Consent.

BACKGROUND

- Encroachments on Municipal Lands are identified through a Real Property Report, which is submitted by a landowner or agent for the landowner to obtain a Compliance Letter;
- Alberta Beach, Council directed the Development Officer to create an Encroachment Agreement Policy;
- Council approved Policy: G.3.0 Encroachment Agreement Policy on October 15, 2019;
- Within this Policy, it states, "Encroachments must not adversely affect any such subject lands. Easements that exist shall have the ability to: maintain effective services, restrict public access, or restrict the enjoyment of lands for public use. Identified owners of the encroachment may be allowed to retain said encroachment through a signed Letter of Consent or may be required to enter into an agreement with Alberta Beach, or may need to remove the encroachment.";
- Also, the Policy identifies the responsibilities of an Encroachment Agreement, Letter of Consent, as listed below:
 1. Council:
 - a) make decisions on encroachments; and
 - b) approve any amendments to, or any variations of, this Policy.
 2. Chief Administrative Officer:
 - a) endorse the Encroachments Agreements on behalf of Alberta Beach.
 3. Development Officer:
 - a) respond to all requests for encroachments onto Municipal Lands;

AGENDA ITEM NO.:

- b) advise any landowner of the process required for obtaining consent for encroachment;
 - c) review and make a recommendation to Council of all requests for encroachment;
 - d) prepare and have executed a Letter of Consent or an Encroachment Agreement;
 - e) enforce encroachment related bylaw offences, as appropriate; and
 - f) responsible for the development, implementation, monitoring, and evaluation of this Policy.”;
- The process the Development Officer goes through for an Encroachment Agreement, Letter of Consent is as follows:
 - completes an on-site inspection and takes pictures to determine the risks to Alberta Beach regarding a structure encroaching onto Municipal Lands;
 - writes a report to be presented to Council;
 - presents to Council options for consideration to determine a decision of either entering into an Encroachment Agreement with the landowner or allowing the landowner to sign an Encroachment Agreement, Letter of Consent;
 - Council makes the decision with respect to the request by the landowner to approve an Encroachment Agreement, Letter of Consent;
 - provides the decision of Council to the landowner in writing;
 - composes the letter;
 - makes arrangements with the landowner to sign the letter and submitted to CAO for endorsement; and
 - Through my research, I have learned other municipalities are charging a fee of up to \$150.00 to cover the administration costs for an Encroachment Agreement, Letter of Consent.

RECOMMENDATION

In the opinion of the Development Officer, the procedure for Council to consider a landowner to receive an Encroachment Agreement, Letter of Consent is a timely process. Also, the landowner of the property where a structure is encroaching onto Municipal Lands should be responsible for a fee for administration to prepare an Encroachment Agreement, Letter of Consent. Therefore, the Development Officer recommends Council to approve adding a \$50.00 administration fee to the fee schedule.

CONCLUSION

The Development Officer has provided two (2) options to Council for consideration, which are listed below:

First, Council may approve a \$50.00 fee be added to the fee schedule for an Encroachment Agreement, Letter of Consent,

Or

Second, Council may refuse to add a fee to the fee schedule for this service.

February 12, 2019
Date Report Written



Kim Kozak - Development Officer

ATTACHMENTS

Attachment "A" – Strathcona County, fee schedule
Attachment "B" – Chestermere, fee schedule
Attachment "C" – The City of Lethbridge, fee schedule

Strathcona County 2020 Fee Schedule

Program	2020 FEE before GST	2019 FEE before GST	Date of Implementation	GST Exempt
PLANNING & DEVELOPMENT SERVICES LAND MANAGEMENT SERVICES				
Amending Agreement	\$400.00	\$400.00	Jan.12	
Discharge of Caveat	\$50.00	\$50.00	Jan.08	Exempt
Discharge of Instruments	\$50.00	\$50.00	Jan.08	Exempt
Consent Letter for Minor Encroachment	\$150.00	\$150.00	Jan.09	
Encroachment Agreement	\$400.00	\$400.00	Jan.12	
Conservation Easement (discharge of caveat, preparation of documents, filing of new instrument)	\$75.00	\$75.00	Jan.05	
Road Crossing Administration Fee	\$250.00	\$250.00	Jan.15	
Conservation Easement Amendment Fee	\$400.00 plus costs	\$400.00 plus costs	Jan.15	

Chestermere

Certificate of Compliance

Residential (Regular Service)	\$125
Residential (Rush Service)	\$225
Commercial & All Others (Regular Service)	\$225
Commercial & All Others (Rush Service)	\$450
Development Appeal Board (incl. advertising fee)	
Appeal as Permit Applicant	\$250
Appeal as Affected Neighbour	\$200
Subdivision Appeal	\$350
Encroachment Agreement (Utility ROW & ODRW)	\$200

Encroachment Agreements (originally established by policy 316)

Letter of Consent; encroachments not requiring an encroachment agreement (Schedule 'A'; Policy 316)	\$50
Encroachment Agreement; non-circulation (Schedule 'B'; Policy 316)	\$300
Application for Encroachment Agreement; to be circulated (outside of Schedule 'A' & 'B'; Policy 316)	\$100
<u>Encroachment Agreement</u> Less than 10 m ² , and Approved by the circulation process	\$400
<u>Encroachment Agreement</u> more than 10 m ² , and Approved by the circulation process	\$1000

**Regarding Encroachment Agreements, the present day encroachment agreement policy shall prevail over the fee schedule policy or an older policy. Additionally, applicants are responsible for all costs incurred by the municipality during this process.*

Performance Deposit

Demolition (residential)	\$1,500
Demolition (commercial)	To the discretion of Development Officer (Min. \$1500)
New Home Construction	\$5,000
Landscaping Deposit	\$2,500

Others

Advertising for Permit Approval	\$75
Advertising for Public Hearing (excl. SDAB hearing)	\$250
Basic Administration Fee**	\$75/hour
Land filling (existing acreage)	\$525

SCHEDULE D
SERVICES AND PUBLICATIONS

A Property Information Requests

- (1) Zoning Confirmation Letters\$35
- (2) Compliance Letters
 - (a) Residential properties:
 - (i) regular service \$150
 - (ii) rush service \$200
 - (iii) updated letter \$75
 - (b) Commercial, Industrial, Institutional, Multi-family properties:
 - (i) regular service \$200
 - (ii) rush service \$300
 - (iii) updated letter \$100
- (3) Development File Searches\$125
- (4) Environmental Property Inquiries \$125
- (5) Building Inspection Work Order Letters \$125
- (6) Encroachment Agreements
 - (a) For Encroachments created prior to January 1, 2018 and not identified in the City Council Encroachments Policy and which covers an area of more than 10 square metres of Municipal Lands and no objections were received following circulation to City departments and Utilities: \$1,000.00.
 - (b) For Encroachments addressed in the City Council Encroachments Policy and where an application for authorization of an Encroachment is made and where no objections were received following circulation to City departments and Utilities\$300.00.
 - (c) For Encroachments set out in the City Council Encroachments Policy which are no more than 0.05 metres and a Letter of Consent is requested \$50.00.
 - (d) For Encroachments of eaves and footings of structures into Easements where the applicant can provide an approved development permit or building permit which permitted the Encroachment: No charge.
 - (e) The applicant shall be responsible for all costs including but not limited to:
 - (i) Fees arising from the use of Municipal Lands in accordance with an Encroachment Agreement.
 - (ii) Any additional costs related to the processing of an application for an Encroachment Agreement, including Road closure application, subdivision application, disposal of reserve, or other related costs.
 - (iii) Any costs of utility relocation or reconstruction required to facilitate an Encroachment.